

FINAL

ANNUAL ACTION PLAN (AAP)

OF THE

CONSOLIDATED PLAN

FOR PROGRAM YEAR 2005

(JULY 1, 2005 THROUGH JUNE 30, 2006)

COUNTY OF MAUI

Alan M. Arakawa
Mayor

**FINAL
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CONSOLIDATED PLAN**

**FOR THE PERIOD
JULY 1, 2005 THROUGH JUNE 30, 2006**

**County of Maui
Alan M. Arakawa
Mayor**

Submitted to HUD: **April 1, 2005**

Lead Agency:	County of Maui Office of the Mayor, CDBG Program 200 South High Street Wailuku, Hawaii 96793
Assisting Agency:	County of Maui Department of Housing and Human Concerns 200 South High Street Wailuku, Hawaii 96793
Contact Person:	Agnes Macadangdang Hayashi CDBG Program Manager, Office of the Mayor (808) 270-7213 Fax: (808) 270-7159

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I. Executive Summary

I. EXECUTIVE SUMMARY

A. General

The U.S. Department of Housing and Urban Development (HUD) provides funding to four formula grant programs: **Community Development Block Grants (CDBG), Home Investment Partnerships (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).**

The overall goal of the U.S. Department of Housing and Urban Development - Community Planning and Development (HUD-CPD) programs is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons. Following, is a brief description of the HUD-CPD programs:

Community Development Block Grant (CDBG) Program. Title I of the Housing and Community Development Act of 1974 (Public Law 93-383) created the CDBG Program, which became effective January 1, 1974. The primary objective of the CDBG program is the development of viable urban communities, principally for low/mod persons, through decent housing, suitable living environment and expanded economic opportunity.

Grant recipients under the Entitlements and HUD-administered State/Small Cities programs must certify that their projected use of funds has been developed so as to give maximum feasible priority to activities which will carry out one of the national objectives pursuant to Title 24 CFR, Subpart C, Part 570.208:

- 1) Activities principally benefiting low- and moderate-income persons or families;
- 2) Activities which aid in the prevention or elimination of slums or blight;
- 3) Activities designed to meet community development needs having a particular urgency (serious and immediate threat to the health or welfare of the community).

Additionally, activities must meet program requirements as described in Title 24 CFR, Subpart C, Part 570.200 - 570.207.

The range of activities that may be undertaken with CDBG funds include, but are not limited to: real property acquisition, public facilities and improvements, public services, housing rehabilitation, removal of architectural barriers, special economic development activities, historic preservation, and community development planning. (CDBG funds may not be used by the County for new housing construction unless carried out by a Community Based Development Organization (CBDO) under 570.204(a).) Use restrictions are imposed on all approved CDBG projects to ensure compliance with HUD national objectives and eligible activities.

Pursuant to HUD program requirements, at least 70% of the estimated funds available under the CDBG Program must be used for activities that will benefit low- and moderate-income persons. No more than 15% of the estimated funds available may be used for Public Service activities and not more than 20% may be used for Planning and Administrative activities. Furthermore, the CDBG program must be administered effectively to ensure the HUD timeliness requirement is met.

Home Investment Partnerships Program. The HOME program is designed to create affordable housing for low- and moderate-income people. With more than \$1 billion allocated to state and county grantees nationwide, these grants are programmed to assist local jurisdictions in partnership with nonprofit organizations. Funding is provided to a wide range of activities that include, but are not limited to, creating affordable housing opportunities for low- and moderate-income persons. The goal of this program is to expand the supply of decent, safe and sanitary housing for low- and moderate-income persons.

Emergency Shelter Grants (ESG) Program. The ESG program is structured to address problems regarding basic shelter and essential supportive services for homeless persons. It is designed to assist and help improve the quality of existing emergency and transitional shelters for the homeless. Emergency Shelter Grant funds provide short-term homeless prevention assistance to qualified recipients who are at risk of losing their own home due to eviction, foreclosure, or loss of utility services.

Housing Opportunities for Persons with AIDS (HOPWA) Program. The HOPWA program is authorized by the AIDS Housing Opportunity Act (AOHA) and amended by the Housing and Community Development Act of 1992. The program is designed to provide States and localities with resources and incentives to devise long-term comprehensive strategies for meeting the housing needs of persons with acquired immunodeficiency syndrome (AIDS) or related diseases, and their families.

B. Community Profile

Maui County is a unique rural area, consisting of the inhabited islands of Maui, Molokai and Lanai, and the uninhabited island of Kahoolawe. The County is the second largest in area of the four counties in the State. Total resident population of Maui County was reported at 128,094 (Census 2000), up 27.6% from 100,374 reported in the 1990 Census. Approximately 91.8% of Maui County residents reside on the island of Maui with total populations on Molokai and Lanai accounting for approximately 7,257 (5.7%) and 3,193 (2.5%), respectively.

Maui County's population is composed of a variety of ethnic backgrounds and has a minority percentage of 66.1%. According to the 2000 Census, characteristics of Maui

County's population include Native Hawaiian or other Pacific Islander (Hawaiian, Samoan, Tongan, Micronesian, Fijian) (10.72%), Asian (Chinese, Filipino, Japanese, Korean, Vietnamese) (31.01%), American Indian or Alaskan Native (0.37%), Black or African American (0.40%), White (33.90%), other (1.36%), and two or more races (22.24%); with Hispanic or Latino (any race) accounting for 12.89%. The County's elderly population (65+) is estimated at 14,629 or 11.4% of the total population.

According to the 2000 U.S. Census, the total number of housing units in Maui County is 56,377, with occupied housing units totaling 43,507 (77.2%) and vacant housing units of 12,870 (22.8%). Owner-occupied units amounted to 25,039 (57.6%) and rental units accounted for 18,468 (42.4%). The average household size in 2000 is 2.91 persons and average family size is 3.41 persons. The median household income is \$49,489, and median family income is \$55,277. Of the total households, approximately 12.3% had annual incomes of 30% or less of the median, 10.7% had annual incomes of 31-50% of the median, and 19.3% had annual incomes of 51-80% of the median. In 2002, unemployment for the County stood at 4.2%; with the island of Maui at 3.7%, Molokai at 8.6% and Lanai at 4.7%.

All Census information provided above is from the Maui County Data Book 2003 or the Census Bureau's internet site at <http://www.census.gov/>. Please also refer to Appendix L for Low Income and Minority Concentration Area maps and further details on the County's population characteristics as provided by the 2000 Census.

C. Strategic Objectives

In order to receive federal funds for housing and community development under the CDBG, HOME, ESG and HOPWA Programs, HUD requires local jurisdictions to prepare a Consolidated Plan (ConPlan).

The ConPlan is a five-year plan that provides background, direction, and a strategic plan which outlines the County's priority housing and community development needs, and provides a strategy and description of how the County intends to administer federal funds to address these housing and related needs of low- and moderate-income families over the ConPlan's five- year period. The purpose of the Consolidated Plan is to ensure that jurisdictions receiving federal assistance plan for the housing and related needs of low- and moderate-income families in a way that improves the availability and affordability of decent, safe, and sanitary housing in a suitable living environment. The County's ConPlan must be approved by HUD.

The County of Maui ConPlan for the period of July 1, 2005 through June 30, 2010 (Program Years 2005-2009) was submitted to HUD-CPD for approval on October 31, 2004. As a direct recipient, federal regulations require the County of Maui to prepare a ConPlan prior to its application for federal funds under the CDBG Program.

The County of Maui's ConPlan sets forth goals to address the priority needs in areas of housing, homelessness, and community development for low- and moderate-income families. For the 2005-2009 Consolidated Plan period, the Mayor and administration of the County of Maui fully recognize the critical needs of the community and aspire to address these concerns of affordable housing, homelessness and community needs (with focus on improved public facilities, health and safety, social services and economic development) through the HOME and CDBG Programs in partnership with other County, State and private assistance.

For the 2005-2009 ConPlan, the County of Maui has embraced the following five HUD strategic goals for its CDBG and HOME Programs:

- Increase homeownership opportunities
- Promote decent affordable housing
- Strengthen communities
- Ensure equal opportunity in housing
- Embrace high standards of ethics, management and accountability

The tables listed on the following pages summarize how the HUD strategic goals will be achieved by the County in utilizing HUD's CDBG and HOME program funds. The tables include the goals and outcomes for housing and special needs (Table I-A), fair housing (Table I-B), homeless (Table I-C), and community development (Table I-D).

Additional information (goals, problem/need, inputs/resources, activities, output and outcomes) is provided in the Consolidated Plan Tables included at Appendix E. All goals assist low and moderate-income households.

Housing – The County of Maui, through its Housing Division (HOME Program), Department of Housing & Human Concerns, will increase homeownership opportunities through down payment/closing costs loan assistance, construction of affordable for sale housing units; promote decent affordable housing through construction of rental housing for special needs and low/mod families; and strengthen communities through the construction of transitional housing units.

Table I-A

5 Year-Housing and Special Needs Goals and Expected Outcomes:

Target Group	Goal	Outcome
Low and moderate income	Increase homeownership opportunities	42 low-mod households receive assistance.
Low and moderate income	Increase homeownership opportunities	12 affordable for-sale housing units.
Low income special needs	Promote decent affordable housing units	81 rental housing units for special need.
Low income	Promote decent affordable housing units	30 rental housing units for small families
Low income	Strengthen communities	48 transitional housing units.
General	Embrace high standards of ethics, management accountability	Effective program administration. Community benefits and improvements through projects implementation. Performance standards for timeliness achieved.

The Fair Housing Coordinator, Department of Housing & Human Concerns, will ensure equal opportunity in housing with workshops and training sessions.

Table I-B

5 Year-Fair Housing Goals and Expected Outcomes:

Target Group	Goal	Outcome
Housing providers, Section 8 staff	Ensure equal opportunity in housing	5 Fair Housing/Landlord-Tenant Code workshops.
"Mom & Pop" Landlords	Ensure equal opportunity in housing	5 Fair Housing/Landlord-Tenant Code workshops.
General public	Ensure equal opportunity in housing	600 visits on the County Fair Housing website.
Workshop attendees and general public	Ensure equal opportunity in housing	1 produced video to be shown at the County's Fair Housing workshops and on cable TV.
Non-English speaking and Limited English Proficiency persons	Ensure equal opportunity in housing	10 training sessions
Housing providers and general public	Ensure equal opportunity in housing	Fair Housing Officer to attend 20 Fair Housing Officers meetings to result in 15 Fair Housing group sponsored activities.
All persons, agencies and organizations involved in housing	Ensure equal opportunity in housing	2 Analysis of Impediments study updates
All persons, agencies and organizations involved in housing	Ensure equal opportunity in housing	Fair Housing Officer to attend 10 training sessions or conferences.

The State, with assistance from the County of Maui, Housing & Human Concerns Department, coordinates the activities for the Homeless Program.

Table I-C

5 Year-Homeless Goals and Expected Outcomes - (State)

Target Population	Goal	Outcome
Unsheltered homeless	Strengthen communities	1,200 homeless persons receive emergency shelter services.
Persons fleeing from domestic violence	Strengthen communities	1,000 persons fleeing from domestic violence receives emergency shelter services.
Homeless	Promote decent affordable housing	833 persons will achieve housing stability in permanent housing.
Persons with AIDS/HIV	Promote decent affordable housing	46 persons with AIDS/HIV will receive rental assistance.
Persons with AIDS/HIV	Strengthen communities	167 persons with AIDS/HIV out 417 who receive services will attain permanent housing.

In addition to the County's goals, the State's ConPlan also addresses strategies for housing, homeless, special needs populations, and persons with HIV/AIDS.

Community Development Needs – The County of Maui CDBG Program Office, Office of the Mayor, will strengthen communities through activities that result in (1) improved accessible roadway infrastructure, and improved and accessible parks, recreational, and other county service facilities; (2) improved public facilities for youth, substance abuse treatment, elderly, disabled and special needs purposes, and health and public safety; (3) new and increased public services for youth, substance abuse treatment, elderly, disabled and special needs purposes, and health and safety; and (4) through economic development activities involving micro-enterprise training and other activities that support the creation of jobs.

Table I-D

5 Year-Community Development Goals and Expected Outcomes:

Target Group	Goals	Output
Low and moderate income (disabled, elderly)	Strengthen communities	Disabled and elderly residents have access to 100% of all parks facilities.
Low and moderate income (disabled, elderly)	Strengthen communities	Disabled and elderly residents have access to 100% of all government buildings.
Low and moderate income (disabled, elderly)	Strengthen communities	Architectural barriers to roadway infrastructure that impact access to services at public facilities are reduced by 100%.
Low and moderate income (youth)	Strengthen communities	1,000 predominantly low- and moderate-income youth will benefit from new or improved facilities.
Low and moderate income (substance abusers)	Strengthen communities	500 persons who are victims of substance abuse will benefit from new or improved facilities.
Low and moderate income (general)	Strengthen communities	12,000 persons of low- and moderate-income will benefit from new or improved health facilities.
Low and moderate income (disabled, other special needs pop.)	Strengthen communities	50 disabled and other persons of low- and moderate-income will benefit from new or improved facilities.
Low and moderate income (elderly)	Strengthen communities	700 elderly persons of low- and moderate-income will benefit from new or improved facilities.
Low and moderate income (general)	Strengthen communities	10,000 persons of low- and moderate-income will benefit from new or improved parks, recreational and other county service facilities.

5 Year-Community Development Goals and Expected Outcomes (Cont.):

Target Group	Goal	Outcome
Low and moderate income (general)	Strengthen communities	10,000 persons of low- and moderate-income will benefit from increased public safety and welfare from new or improved public safety facilities.
Low and moderate income (general)	Strengthen communities	Meet HUD requirements on CDBG timeliness.
Low and moderate income (general)	Strengthen communities	5,000 persons of low- and moderate-income will benefit with increased public safety and welfare from additional fire safety equipment.
Low and moderate income (general)	Strengthen communities	150 persons of low- and moderate-income will benefit from new or expanded health and social services.
Low and moderate income (general)	Strengthen communities	10,000 persons of low- and moderate-income will benefit with increased public safety and welfare from additional public emergency safety equipment.
Low and moderate income (general)	Strengthen communities	22 micro- enterprises of low- and moderate-income persons will receive training.
Low and moderate income (general)	Strengthen communities	10 FTE jobs will be created/ retained in enterprise zones of which low- and moderate-income persons will fill 51%.
General	Embrace high standards of ethics, management and accountability	Effective program administration. Community benefits and improvements through projects implementation. Performance standards for timeliness achieved.

The County of Maui 2005-2009 ConPlan is available to the general public and may be found at all County of Maui public libraries (Wailuku, Kahului, Kihei, Lahaina, Makawao, Hana, Lanai, and Molokai), the County of Maui CDBG Program Office (Wailuku, Maui) and Department of Housing and Human Concerns Housing Division Office (Kahului, Maui). The ConPlan is also available on the County of Maui website at www.co.maui.hi.us/mayor/community.

D. Action Plan

As part of the ConPlan submission requirement, the County of Maui is required to submit an Annual Action Plan (AAP) to the HUD Community Planning and Development (CPD) Office prior to HUD's approval of the jurisdiction's block grant application. The AAP serves as the County's annual planning document and application for CDBG funds for the upcoming program year. The AAP specifically addresses, as required by HUD, the activities (projects) the County shall undertake with anticipated CDBG funds received during the program year to meet the ConPlan objectives.

Each year, the County of Maui requests from the general public project proposals for CDBG funding during an open application period. The community is notified of this open application period through a published RFP (Request For Proposals) public notice in the Maui News. The projects selected for CDBG funding are described in the annual action plan (Section II of this report) and the required HUD forms and maps for each CDBG funded project are also included (Appendix C).

It is important to note that CDBG funds are the only HUD-CPD funds that the County of Maui receives directly from HUD. Other HUD-CPD grant programs (HOME, ESG, and HOPWA) are administered by the State of Hawaii, which is the responsible entity for the submission of the ConPlan addressing those programs, with the assistance from the County's Department of Housing & Human Concerns. The County's AAP also includes the HOME projects to be funded for the year (Section III and Appendix D). Information on HOME projects included in this report is for informational purposes only. The State's Consolidated Plan includes the required action plan for the HOME, ESG and HOPWA programs.

The CDBG Program Office, Office of the Mayor is the lead agency responsible for overseeing the development of the Consolidated Plan and Annual Action Plan on behalf of the County of Maui. The ConPlan and AAP are prepared in concert and cooperation with the County of Maui Housing Division, Department of Housing & Human Concerns. These two County agencies administer all HUD-CPD grant funds covered by the Plans.

E. Plan Period & Submission Date

The period covered by this AAP is July 1, 2005 through June 30, 2006.

The regulatory submittal deadline of the AAP is May 15, 2005. Following the required 30-day public comment period, the County of Maui's AAP will be finalized and submitted to HUD for review and approval on or before May 15, 2005.

F. Certifications

The County of Maui certifies that it will comply with the regulations of the federal programs (refer to Appendix B regarding certification details).

II. Community Development Block Grant (CDBG) Program

II. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

A. Annual Action Plan (AAP)

As mentioned previously, as part of the ConPlan submission requirement, the County of Maui is required to submit an AAP to the HUD-CPD Office prior to HUD's approval of the jurisdiction's block grant application. The AAP serves as the County's annual planning document and application for CDBG funds for the upcoming program year.

The AAP is an annual description of the grantee's (County of Maui) federal and other resources that are expected to be available to address its ConPlan objectives (community priority needs) and how the federal funds will leverage other resources. The description will also include the grantee's specific activities (projects) that it plans to undertake during the upcoming program year to support and address the objectives as set forth in the ConPlan. Additionally, the AAP provides a description of the geographic areas of the jurisdiction in which it will direct assistance during the ensuing program year.

The grant application, Application for Federal Assistance (Form HUD-424), which is included in Appendix A, must be submitted along with a current action plan, to the HUD Office to be considered for entitlement allocation. The application, signed by the Mayor, certifies that data contained in the application is true and correct, to the best of his knowledge and belief.

1. Resources

Federal Resources. The CDBG program is the only funding source that the County of Maui receives directly from HUD. Maui County expects to receive an allocation of \$2,293,143 for program year 2005 from HUD, which is a decrease of 4.6% from prior year and from HUD's FY2005 planning estimate. The reduction in the County's allocation is due to the "Omnibus Appropriations Act for FY 2005," which dictated an across-the-board reduction to HUD's budget for CPD's formula programs, as well as other programs. Consistent with prior year, any adjustment to the County's allocation made by HUD shall result in a corresponding adjustment to the last ranked project(s).

CDBG funds are used to carry out a wide range of community development activities directed toward neighborhood revitalization, economic development, and improved community facilities and services. The County is a non-entitlement community that receives an allocation of CDBG funds that can be used to fund a variety of activities to assist the County's low- and moderate-income population. For the 2005 program year, the County utilized a competitive application process for the second consecutive year to screen, evaluate and select projects for CDBG funding (see Appendix H for the County's Screening, Evaluation & Selection Policy).

This competitive application process was implemented by the County to promote a fair and consistent selection method that is aligned with the priorities and strategic objectives of the Consolidated Plan, as well as to specifically address and resolve concerns raised regarding what appeared to be the absence of objectivity, equity and consistency in the selection of proposals, as noted by a 2002 Council-directed audit (Carbonaro CPAs Audit Report issued September 30, 2002).

Program Income. The County receives program income as repayment of CDBG-funded housing rehabilitation loans (the Housing Rehabilitation Loan Program) that was funded in program year 1992 and was subsequently discontinued. Program income in program year 2005 is estimated at \$1,300. Funds received from program income during the year, which has been and is expected to continue to be of a nominal amount, is reprogrammed within the same year.

Program income received in program year 2005 shall be allocated toward eligible expenses for the ADA Accessibility Improvements and ADA Wheelchair Curb Ramps projects. Pursuant to section CFR 570.504(b) (2) (i), program income will be substantially disbursed from the funds before additional cash withdrawals are made from the U.S. Treasury for the same activity.

Other Resources. The majority of the County's housing and community development activities are implemented by subgrantee, community not-for-profit organizations or county agencies. The County partners with these not-for-profit organizations to achieve housing and community development activities and programs aimed in benefiting low- and moderate-income persons.

The resources available to these organizations are also used to provide the services needed by low- and moderate-income persons. Federal funds are leveraged by using these additional resources in meeting the County's ConPlan objectives. In addition to the CDBG funds, the County anticipates, based on information provided by the applicants, approximately \$3,540,005 from private foundations and other private sources; \$1,553,700 in County funds; \$1,050,000 in State funds; and \$2,263,463 in other non-CDBG federal funds.

2. Activities To Be Undertaken

The County of Maui receives CDBG funds directly from HUD to carry out a wide range of community development activities directed toward neighborhood revitalization, economic development, and improved community facilities and services.

On an annual basis, the County's short term (one year) objectives are aligned with the ConPlan long term goals through a competitive application process (Request For Proposals) that govern the screening, evaluation and selection of projects proposed for funding in the County's Annual Action Plan filed with HUD. For program year 2005, the

projects proposed for CDBG funding were selected based on pre-determined criteria that were deemed critical in meeting the community needs and that would assure the project's successful implementation and timely completion. This process follows federal procurement standards in the selection of proposals for CDBG funding on a competitive basis (see Appendix H).

This process was initiated in June 2004 with four public meetings held at various districts on Maui and on the islands of Molokai and Lanai to receive comments on community development needs. Public notices were published to provide notification of these meetings. Three of the four public hearings were held in communities with the highest concentration of low- and moderate-income persons (Lanai, Molokai and Hana). At the public meetings, attendees were provided information explaining the CDBG program, eligible activities, and application process and requirements. Subsequently, an open application period was held from August 30, 2004 to September 28, 2004, which was announced via public notices published in *The Maui News*, *Lanai Times* and Molokai's *The Dispatch* newspapers.

The new application and selection process established comprehensive and uniform procedures for the screening, evaluation and selection of proposals recommended for CDBG funding. Upon screening of all applications received for eligibility and other minimum requirements, an Evaluation and Selection Panel consisting of the County of Maui's Prosecuting Attorney (Davelyn Tengan), Deputy Director of Planning (Wayne Boteilho), Executive Assistant to the Mayor (Diane Wakamatsu), Risk Manager (Gary Gates), Director of Finance (Kalbert Young) and CDBG Program Manager (Agnes Hayashi), rated and ranked each eligible application for Consolidated Plan priority alignment, project impact, project viability and readiness, applicant attributes, and project long-term outlook. The recommended projects were then presented to the Mayor for review and approval.

As noted by HUD-CPD (Appendix G) in its letter dated February 18, 2004: "The County's implementation of this process is one of the best standards it can implement for the CDBG Program . . . HUD encourages the County to continue its implementation of the RFP process..." And further, in HUD-CPD's Annual Community Assessment Report, dated December 16, 2004, "This system provides for a standard application and review methodology that treats applicants equitably and ensures that selected projects are consistent with long term goals and objectives identified in the County's Consolidated Plan."

As mentioned, the County of Maui anticipates that the 2005 CDBG allocation will be \$2,293,143. The activities proposed to be funded, as included herein, assures that at least 82% of the CDBG funds received shall be utilized to benefit very low-, low- and moderate-income persons.

The projects included in the following Table II-A are proposed for the 2005 Annual Action Plan to address the County's five (5) year Consolidated Plan's goals and priority needs:

Table II-A
CDBG Projects Proposed For 2005

Activity	Project Type	Funding	Priority Need
Curb Ramps At Various Locations	Public Facilities – Infrastructure	520,000	Community Development # IN-1 (ConPlan p. D-2)
Lanai Wildland Urban Interface Fire Engine/Pumper	Public Facilities	450,000	Community Development # PF-11 (ConPlan p. D-5)
Molokai General Hospital Phase II Redevelopment	Public Facilities	500,000	Community Development # PF-5 (ConPlan p. D-3)
MPD Emergency Incident Response Vehicle (Lanai)	Public Service	59,000	Community Development # PS-2 (ConPlan p. D-6)
Hale Mahaolu Ehiku Senior Center	Public Facilities	369,542	Community Development # PF-7 (ConPlan p. D-4)
Program Administration	Program Admin	394,601	General Planning # A-1 (ConPlan p. D-8)
SUBTOTAL		\$2,293,143	
Program Income – Funds to be reprogrammed to previously approved ADA projects.	Public Facilities	1,300	Community Development # PF -1, # PF -2, and # IN-1 (ConPlan p. D-2)
TOTAL		\$2,294,443	

Following, is a brief description of each of the above six proposed projects:

Project 1 - Curb Ramps at Various Locations (CY04 and CY05) - \$520,000

Funding is requested for construction and construction management services to oversee construction of ADA-compliant wheelchair ramps throughout the county to provide equal accessibility to public sidewalks for the elderly and persons with disabilities. This project provides funding for the continued effort in the fifth and sixth years to complete the ADA Curb Ramp Transition Plan that was initiated in 1999 for Maui County.

Wheelchair ramps are projected to be constructed at 149 intersections: 84 intersections in

calendar year 2004 and 65 intersections in calendar year 2005. The project includes intersections located in six community plan districts: Wailuku-Kahului, Kihei-Makena, Lahaina, Makawao/Pukalani/Kula, Molokai, and Lanai.

The project meets the requirements of 24 CFR 570.201(c), Public Facilities and Improvements, and will meet the national objective of 24 CFR 570.208 (a) (2), Limited Clientele Activities. This project involves the removal of architectural barriers to improve non-accessible roadway infrastructure to addresses a high priority community development problem/need regarding lack of accessible facilities (priority #IN-1, ConPlan p. D-2).

This project will benefit a limited clientele (persons with disabilities), which are generally presumed by HUD to be principally low- to moderate-income. An annual total of 23,300 extremely low-, low- and moderate- income persons are estimated to benefit from this project as follows:

Program	Ext Low	Low	Mod	Year Total
Curb Ramps At Various Locations	8,500	8,400	6,400	23,300

Project 2 - Lanai Wildland Urban Interface Fire Engine/Pumper - \$450,000

Funding is requested to purchase a fully equipped, dual role, structural and wildland urban interface, fire apparatus for the Lanai community. The majority of fires on Lanai are of the wildland (brush fire) type. The apparatus would replace the current 1994 structural urban type fire engine/apparatus, which is not designed to be used in rural/wildland areas. The wildland interface apparatus would be equipped with specialized modifications built in, such as four-wheel drive, wildland fire hoses, wildland fire equipment and a compressed air foam system.

This fire apparatus would provide improved fire protection capabilities resulting in more efficient response services for the residents of Lanai. Additionally, acquisition of this equipment will result in reduced dependency on Maui and Molokai resources being utilized on Lanai to assist with large wildland fires.

The project meets the requirements of 24 CFR 570.201(c), Public Facilities and Improvements, and will meet the national objective of 24 CFR 570.208 (a) (1), Area Benefit Activity. This project involves the acquisition of public fire safety equipment/apparatus in low- and moderate-income areas to address a high priority community development problem/need regarding the lack of or inadequate public fire safety equipment apparatus (priority #PF-11, ConPlan p. D-5).

This project provides an area benefit to the entire community of Lanai (population 3,193), which has a 57% ratio of low- and moderate-income individuals. An annual total of 1,817 extremely low-, low- and moderate-income persons are estimated to benefit from this project as follows:

Program	Ext. Low	Low	Mod	Year Total
Lanai Fire Apparatus	581	400	836	1,817

Project 3 - Molokai General Hospital Phase II Redevelopment - \$500,000

Funding is requested to renovate the only hospital on-island to accommodate outpatient care and support services associated with hospital operations, which will supplement the newly constructed patient care service hospital addition (Phase I). The total renovation area of the existing hospital (Phase II) is approximately 22,000 s.f. The renovation work will include accessibility improvements as well as address other deficiencies identified in a consultant's code compliance inspection survey. The work will consist of demolishing the interior and constructing and installing new code-compliant walls, doors, plumbing, electrical, HVAC, and interior finishes. It will also include a small expansion of the building of approximately 900 s.f. to accommodate chemotherapy services.

The project meets the requirements of 24 CFR 570.201(c), Public Facilities and Improvements, and will meet the national objective of 24 CFR 570.208 (a) (1), Area Benefit Activity. This project involves the construction and upgrade of a facility to benefit predominantly low- and moderate-income persons to address a high priority community development problem/need regarding the lack of adequate health service/medical treatment facilities (priority #PF-5, ConPlan p. D-3).

This project provides an area benefit to the entire community of Molokai (population 7,404), which has a 68% ratio of low- and moderate-income persons. An annual total of 5,009 extremely low-, low- and moderate-income persons are estimated to benefit from this project as follows:

Program	Ext. Low	Low	Mod	Year Total
Molokai General Hospital	1,953	1,403	1,653	5,009

Project 4 - MPD Emergency Incident Response Vehicle (Lanai) - \$59,000

Funding is requested to purchase two emergency response vehicles (a 4-wheel-drive truck and an all-terrain vehicle with a trailer) equipped with appropriate accessories to provide adequate emergency response services for Lanai. The 4-wheel-drive truck will be used to: 1) access roadways and areas that cannot normally be reached without a 4-wheel drive, 2) access areas that become inaccessible due to mountainous, steep, rocky, eroded lands, 3) transport emergency personnel and equipment to locations not accessible by normal emergency vehicles, 4) move wrecked or stranded vehicles blocking roadways, 5) move obstructions resulting from storms or other natural disasters. The all-terrain vehicle with trailer will be used to access areas that even the 4-wheel-drive vehicle would not be able to reach.

The Lanai Police Department will be able to provide an increased public service of rendering immediate emergency incident response to residents of Lanai. The entire island of Lanai is included in one census tract with its population concentrated in one community (Lanai City) on the island. The majority of the residents engage in shore fishing and hunting on a regular basis to supplement their family's sustenance. These activities are in mountainous regions of the island and not readily accessible because of the island's steep, rocky and eroded terrain. Currently, there are no emergency incident response services that can access these areas and response must be coordinated with the Department of Land and Natural Resources and any residents who may have suitable equipment, which greatly delays response time to critical medical care treatment. This service is necessary in order to provide the residents of Lanai with the appropriate immediate emergency response service in life threatening situations.

The project meets the requirements of 24 CFR 570.201(e), Public Service, and will meet the national objective of 24 CFR 570.208 (a) (1), Area Benefit Activity. This project involves the acquisition of public emergency safety equipment in low- and moderate-income areas to address a high priority community development problem/need regarding the lack of or inadequate public emergency safety equipment (priority #PS-2, ConPlan p. D-6).

This project provides an area benefit to the entire community of Lanai (population 3,193), which has a 57% ratio of low- and moderate-income individuals. An annual total of 1,817 extremely low-, low- and moderate-income persons are estimated to benefit from this project as follows:

Program	Ext. Low	Low	Mod	Year Total
MPD Emergency Incident Response Vehicle (Lanai)	581	400	836	1,817

Project 5 - Construction of the Hale Mahaolu Ehiku Senior Center - \$369,542

Funding is requested for the construction of the Ehiku Senior Center, which is a component of the Hale Mahaolu Ehiku Elderly project, an elderly campus to be constructed in two phases. Phase I of the project consists of the Senior Center, 54 one-bedroom affordable rental housing units for seniors, a three-bedroom manager's unit, an Adult Day Care Center, and an administrative building. Phase II consists of 58 one-bedroom units and an Adult Residential Care Home. The Ehiku Elderly project will be the first affordable housing project in the South Maui area for the elderly. The Ehiku Senior Center will provide a facility for social, educational, cultural and recreational activities to support the Hale Mahaolu Ehiku complex and the senior community at large.

It is important to note that the Priority Need Level of Public Facility - Senior Centers was assessed as a medium priority (2005-2009 ConPlan, Table D; found at Appendix E). This project was selected through the County's competitive Request For Proposals (RFP) process which first funded all high priority projects that met the County's rating and

ranking criteria (refer to Appendix H, County of Maui CDBG Proposal Screening, Evaluation & Selection Policy & Procedure).

The project meets the requirements of 24 CFR 570.201(c), Public Facilities and Improvements, and will meet the national objective of 24 CFR 570.208 (a) (2), Limited Clientele Activity. This project involves the new construction of a facility to benefit predominantly low- and moderate-income persons to address a medium priority community development problem/need regarding the lack of adequate facilities to serve the elderly (priority #PF-7, ConPlan p. D-4).

This project benefits a limited clientele (seniors), which are generally presumed by HUD to be principally low- to moderate-income persons. An estimated annual total of 200 extremely low-, low- and moderate-income persons are estimated to benefit from this project as follows:

Program	Ext. Low	Low	Mod	Year Total
Hale Mahaolu Ehiku Senior Center	60	120	20	200

CDBG Program Administration (\$394,601)

Funds will be used for general administrative and management functions, including program administration, coordination, monitoring, and evaluation, record-keeping and reporting requirements. Funds will also be used toward planning and capacity building assistance, and unanticipated additional expenses of eligible activities within project scopes of previously approved projects. This project addresses a high priority community development need of general planning (priority # A-1, ConPlan p. D-8).

Descriptions of each proposed CDBG-funded project, project funding information, and location maps identifying the geographic site of the proposed projects are also included in Appendix C. Projects with confidential locations and projects that provide services on a community-wide basis may not be identified by a specific area.

As a result of specific requirements and their related costs to accommodate displaced individuals or families, the County of Maui takes into serious consideration the potential impact an activity may have regarding displacement in the review of proposed activities, and advises the applicant as necessary. Should displacement occur, the subrecipient shall be required to comply with the requirements of the Uniform Relocation Act, pursuant to Title 49 CFR Part 24.

3. Geographic Distribution

(Description of the geographic areas, giving rationale for allocating funds.) The County does not allocate funds based on geographic areas. The CDBG funds are allocated through an annual competitive open application process in which proposals are evaluated and rated for program eligibility, fulfillment of County priorities and objectives, need,

impact and other considerations pursuant to the County of Maui CDBG Program Project Evaluation and Rating System (see also Appendix H), which was established in advance of the application process. This process governs the framework for which proposals are selected for funding recommendation.

Although the County does not follow a set formula in determining where federal dollars are invested geographically, consideration is made to equitably distribute federal resources throughout all of the islands in the County (Maui, Molokai and Lanai) as needed, and to the extent possible and appropriate within the framework of the competitive application process.

For program year 2005, projects proposed for CDBG funding are geographically disbursed and located on each of the islands of Maui, Molokai and Lanai. The project location maps (Appendix C) provide percentages of low/moderate income and minorities.

4. Reimbursement of Pre-award Costs

To assist the County in initiating their approved projects and to ensure timely project completion, funding through pre-award costs may be utilized while awaiting the approval and/or release of CDBG funds. In accordance with Title 24 CFR Part 570.200(h)(1), prior to the effective date of the grant agreement between HUD and the County of Maui, the County may incur and expend costs, or may authorize a subrecipient to incur and expend CDBG funds. Should this be deemed feasible and appropriate, the County of Maui shall enter into a separate agreement with the Subrecipient specifically authorizing the use of pre-award costs for an eligible activity.

The County of Maui anticipates that it may incur pre-award costs for eligible activities of approved project scopes of 2005 program year projects. Proposed 2005 projects that have expressed a preliminary interest for pre-award consideration include Lanai Wildland Urban Interface Fire Engine/Pumper, Molokai General Hospital Phase II Redevelopment, and Hale Mahaolu Ehiku Senior Center.

The purpose of incurring pre-award costs is to expedite the initiation and completion of the current program year's activities to assist in meeting the timeliness requirement. This however, will not affect the amount of funding budgeted for any individual project. No pre-award costs will be incurred which will obligate CDBG funds beyond the 2005 Program Year. Furthermore, if the County of Maui deems it feasible and appropriate for the proposed project and necessary to ensure compliance with HUD's timeliness requirement, it may request HUD to approve pre-award costs in excess of the regulatory limitation of 25%.

B. Monitoring

This section addresses the standards and procedures the County shall use to monitor its eligible, funded projects. The County of Maui CDBG Program Office, Office of the Mayor is responsible for the monitoring of projects funded with CDBG funds and holds subrecipients of CDBG funds to strict monitoring standards and procedures pursuant to HUD regulations.

The County of Maui CDBG Program Office utilizes HUD guidelines in monitoring subrecipients of projects approved for CDBG funding, with respect to their project administration and implementation. As specified in Title 24 CFR Part 85.40, grantees are responsible for monitoring operations of sub-recipients' activities, and assuring compliance with all applicable Federal requirements, particularly in achieving its organization's performance goals and objectives.

To ensure compliance, the County requires of its CDBG award recipients, at a minimum and not limited to, the following:

- (1) Quarterly submission of program monitoring reports throughout the period of project implementation disclosing detailed financial and quantifiable information on activities, beneficiaries, and accomplishments;
- (2) Annual submission of performance reports and financial audits upon project completion;
- (3) Compliance with federal procurement requirements, environmental review requirements, labor standard and wage compliance provisions, and other applicable federal program requirements; and
- (4) Restricted future use of property acquired or facility improved with CDBG funds to ensure compliance with HUD national objectives and eligible activities.

Additionally, County and HUD requirements are included as standard terms and conditions in the contractual Subrecipient Agreement that is executed with the subrecipient. The monitoring of subrecipients is conducted with the objective of determining the adequacy of performance in relation to the respective subrecipient agreement, ascertaining that the project is being administered in a timely manner, and validating that it is in accordance with all program requirements.

Funds are disbursed through the use of standard payment request forms. Forms must be properly completed with a breakdown of expenditures. Expenditures are reviewed and verified against the approved budget line items and the project scope pursuant to the executed Subrecipient Agreement. Each payment request must also be accompanied with appropriate supporting documentation. Any revisions to budget items must be approved

prior to the disbursement of funds, with the subrecipient agreement amended, if warranted and as advised by the County of Maui Department of Corporation Counsel.

The time period, duration and activity for which subrecipients are subject to monitoring shall be determined by the requirements of the subrecipient agreement, the scope of activity funded by the CDBG program and performance of the subrecipient.

The CDBG Program Office monitors approved projects continuously throughout the year and during different phases of the project. Additionally, site visits are conducted and meetings are held with the subrecipients to discuss project status and issues affecting timely project completion.

In the event that adverse findings or irregularities are revealed by such monitoring activities, the CDBG Program Office documents and notifies, in writing, such findings to the subrecipient. Depending on the nature, risk and significance of the finding, corrective measure(s) shall be recommended as determined by the CDBG Program Office in consultation with HUD-CPD and the County of Maui Corporation Counsel. The time period and deadline for implementation of the corrective measure(s) shall also be specified. Failure by the subrecipient to implement the corrective measure(s) and/or correct the deficiency to the satisfaction of the County may result in increased monitoring, suspension of payments of project expenses or the de-obligation and termination of the project.

Performance Evaluation. Pursuant to Title 24 CFR Part 570.902, “HUD will review the performance of each entitlement and HUD-administered small cities recipient to determine whether each recipient is carrying out its CDBG assisted activities in a timely manner.” HUD’s timeliness criteria specifies that upon sixty days prior to the end of the fiscal year, the grantee’s undisbursed funds shall be no greater than 1.5% of its last grant award (grant awarded for its current program year). Compliance with this guideline reflects, to a large extent, the successful administration of the CDBG Program in monitoring its activities to ensure the timely progress and effective completion of projects.

In Program Year 2003 (July 1, 2003 - June 30, 2004), the County was challenged with a complete turnover in CDBG staffing, a significant number of open projects dating back to program year 1997 and the additional regulatory requirement of preparing the comprehensive five-year Consolidated Plan for the County. Additionally, the CDBG Program Office implemented aggressive monitoring measures and redesigned the program administration to improve the monitoring, timeliness and overall effectiveness of the program in serving the community needs; and in response to major audit concerns raised in the Council-directed independent audit performed by Carbonaro CPAs in September 2002.

Despite these significant challenges, the County of Maui successfully achieved a timeliness ratio of 1.17 for Program Year 2003. This is the lowest and best timeliness ratio that the County has achieved in the past five years since 1998. As noted by HUD-CPD in its letter dated December 16, 2004 (Appendix G): “It is noted that during the past year, the CDBG staff has made substantial improvements in its internal processes and procedures that have enabled them to manage projects in an effective and efficient manner as well as engaging in substantial effort to update IDIS data.” And further in regards to the County’s 1.17 ratio, “HUD is very pleased to recognize that the County has met the benchmark, and encourages the County to continue to closely monitor its projects in order to ensure compliance with the timeliness requirement.”

III. Home Investment Partnerships (HOME) Program

III. HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM

A. Summary of Housing Goals

The following summary of housing activities that will be undertaken during the 2005 program year are provided for information only. CDBG funds are the only CPD Program funds that the County receives directly from HUD. Therefore, only CDBG funded activities are included in the County's application for the new program year. All amounts and time lines are estimates that were provided by the principal developer of the project and are subject to revision.

1. Resources

The County of Maui administers the HOME Investment Partnerships (HOME) Program as a State Recipient of the State of Hawaii. The State of Hawaii, through the Housing and Community Development Corporation of Hawaii (HCDCH), receives an annual formula allocation of HOME Program funds from HUD that is used in the non-metropolitan counties of the State. The State's allocation of HOME Program funds is made available to the non-metropolitan counties through an annual allocation process. In 1992, the County of Maui received an allocation of \$866,251. From 1993 to 2001, the County of Maui received annual allocations of \$963,000 in HOME Program funds. The County of Maui was allocated \$972,400 in 2002 and \$1,086,413 in 2004. The County of Maui then awards these funds to eligible projects/programs and sub-recipients to support the expansion of housing opportunities for low- and moderate-income families. The process utilized by HCDCH to allocate HOME Program funds results in funds being committed to projects approximately one year after the State receives its formula allocation from HUD.

2. Activities To Be Undertaken

The HOME Program funds for FY 2005 will be made available to State Recipients in September 2005. The County of Maui anticipates receiving an allocation of \$984,554. Although the final selection of HOME eligible projects/programs is subject to the priorities that are established at the time funds become available, the County of Maui is proposing to utilize its FY 2005 HOME Program funds as follows: \$750,000 for the County's Central Maui Senior Housing Project; \$21,554 for the American Dream Downpayment Initiative Program; \$63,000 for HOME Program Administrative Expenses and \$150,000 (CHDO funds) for Lokahi Pacific's Hale O Mana'o Lana Hou Rehabilitation Project.

Central Maui Senior Housing Project - Kahului, Maui

Develop 39 one-bedroom long-term rental units for low-income elderly persons and couples, 1 two-bedroom rental unit for the resident manager and a community center building.

Target Population: Low-income elderly persons (50% or less of median income).

Developer/Operator: County of Maui

Total Estimated Cost: \$7,527,660

Source of Funding: County funds, County General Obligation Bonds, HOME Program (FY 2002 \$552,000 uncommitted, FY 2004 \$574,949 uncommitted and FY 2005 \$750,000 uncommitted) and HUD Economic Development Initiatives - Special Projects Grant.

This project will partly address Housing Priority Needs No. 3 (Promote decent affordable housing – Special needs population need affordable housing) in the County's Consolidated Plan for the period July 1, 2005 through June 30, 2010.

Project Schedule:

Feb. 2004 – Sept. 2005 - Planning and Environmental Assessment and Design

Oct. 2005 - Feb. 2006 - Advertise for Bids & Award Construction Contract

Mar. 2006 – Feb. 2007 - Construction (12 months completion time).

County of Maui American Dream Downpayment Program - Countywide

Provide down payment assistance to low- and moderate-income first time homebuyers in Maui County.

Target Population: Households earning 80% or less of the County's median income.

Operator: Lokahi Pacific

Estimated Cost: \$21,554

Scheduled completion: Assistance is projected to start in January 2005 (8 months completion time).

Source of Funding: HUD's American Dream Downpayment Initiative Program (FY 2003 and 2004 \$69,833 uncommitted and FY 2005 \$21,554 uncommitted)

This program will partly address Priority Housing Needs No. 1 (Increase homeownership opportunities – Potential buyers lack downpayment /closing costs) in the County's Consolidated Plan for the period July 1, 2005 through June 30, 2010.

Hale O Mana'o Lana Hou Rehabilitation Project - Wailuku, Maui

Convert 10 two bedroom rental housing units into 21 one bedroom rental housing units in Central Maui (Wailuku) for very low income chronically mentally ill persons whose household is earning 50% or less of the County's median annual income.

Target Population: Very low income chronically mentally ill persons whose household is earning 50% or less of the County's median annual income.

Developer: Lokahi Pacific
Total Estimated Cost: \$3,150,000

Source of Funding: USDA Rural Development Section 515 Rental Housing Direct Loan, HOME Program (FY 2005 \$150,000 uncommitted).

Project Schedule:

Nov. 2004 – Sept. 2005 - Planning, Environmental Assessment and Design

Oct. 2005 – Jan. 2006 - Bids and Permits

Feb. 2006 – Nov. 2006 - Construction

This project will partly address Housing Priority Needs No. 3 (Promote decent affordable housing – Special needs population need affordable housing) in the County's Consolidated Plan for the period July 1, 2005 through June 30, 2010.

3. Program Specific Requirements

Program Income. The County of Maui does not anticipate receiving any program income for the HOME Program.

Affirmative Marketing Action. The County of Maui has adopted the State's Affirmative Marketing Action Plan. The County has provided a copy of the Plan to all of its recipients. During the monitoring review of its recipients, the County will have its recipient submit a report that lists the activities that the recipients performed based on the plan.

Outreach to Minority-Business Enterprises and Women Business Enterprises. The County of Maui has adopted the State's Outreach Plan to Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE). The County has provided a copy of the Plan to all of its recipients. During the monitoring review of its recipients, the County will have its recipients submit a report that lists the activities that the recipient performed based on the plan.

The State Department of Transportation's Disadvantaged Business Enterprises Directory

is available at the County's Housing Division for recipients to utilize in procuring services/goods for HOME assisted projects. In addition, all public notices of bids and requests for proposals will include a statement that encourages participation by MBEs and WBEs.

4. On-Site Monitoring

The County of Maui will conduct site visits of its HOME Program recipients to ensure compliance with Section 92.504(d) of 24 CFR 92. The visits may include, but are not limited to, a physical inspection of the project and interviews with the project managers to determine compliance with HOME Program property standards, tenant income requirements and affirmative marketing requirements. The County will be conducting rental unit inspections at the Kaho'okamamalu Rental Housing Project in March 2006 and the Hale Makana O Waiale Rental Housing Project in April 2006.

B. Summary of Homeless & Other Special Needs Activities

The County plans to undertake the following activities during the 2005 Program Year to address homelessness and other special needs:

Maui County Emergency Housing Assistance Program

Financial assistance with case management for families at-risk of becoming homeless.

Target population: Low income working families at-risk of becoming homeless

Operator: Maui Economic Opportunity, Inc. (MEO)

Total estimated cost: \$60,000

Source of funding: County of Maui

Note: Program provides emergency financial assistance for rent, utilities and security deposit to prevent homelessness. All participants must participate in self-sufficiency case management program.

Maui County Homeless Program Funds

Technical and funding support to build and expand the capacity of non-profit provider agencies serving the homeless population.

Operator: Department of Housing and Human Concerns, County of Maui

Total estimated cost: \$470,000

Source of funding: County of Maui

Emergency Shelter Grant (ESG) Program

The ESG Program is managed and funds are distributed by the State. ESG may be used to renovate, rehabilitate, or convert buildings to be used as emergency shelters; to provide essential services (employment, health, drug abuse, or education); and to provide maintenance, operation, insurance, utilities, and furnishings for these facilities. The Housing and Community Development Corporation of Hawaii, Homeless Programs Section, distributes ESG funds to neighbor island service providers. Please refer to the State's Action Plan for detail information.

Housing Opportunity for Persons with AIDS (HOPWA) Program

The HOPWA Program is managed and funds are distributed by the State. HOPWA is authorized by the AIDS Housing Opportunity Act (AOHA) and amended by the Housing and Community Development Act of 1992. The program is designed to provide States and localities with resources and incentives to devise long-term comprehensive strategies for meeting the housing needs of persons with acquired immunodeficiency syndrome (AIDS) or related diseases, and their families. The Housing and Community Development Corporation of Hawaii, Homeless Programs Section, distributes HOPWA funds to neighbor island service providers. Please refer to the State's Action Plan for detail information.

C. Other Actions

Meeting Underserved Needs

The County will continue to provide community partnership grants to social service organizations for programs and projects, which meet underserved needs. The County has appropriated \$1,200,000 in County funds for this purpose.

Foster and Maintain Affordable Housing

The County will continue to support and assist the development of affordable housing projects under Section 201G-118, Hawaii Revised Statutes, which authorizes the County to grant exemptions from planning, zoning, construction standards for subdivisions, development and improvement of land and the construction of units thereon.

Evaluate and Reduce Lead-Based Paint Hazards

The County will continue to assist in educating the public on the hazards of lead-based paint by providing informational materials to Section 8 Program participants (applicants, tenants, landlords, etc.).

Reduce the Number of Poverty Level Families

The County will support employment training programs, microenterprise assistance, rental assistance programs and first time homebuyer assistance program.

Improve and Enhance Coordination Between Public and Private Housing and Social Service Agencies

The County will continue to facilitate coordination between government agencies, community development and social service organizations to ensure an integrated approach to addressing Maui County's community development and housing needs. The process will consist of regular community workshop sessions and other meetings to review current needs data and develop priorities.

Foster Public Housing Initiatives

The State of Hawaii owns and operates all of the public housing units in the County of Maui and is responsible for implementing initiatives that will be beneficial to its residents.

Fair Housing

For the fiscal year July 1, 2005 to June 30, 2006, the County of Maui will perform the following:

1. Provide Fair Housing training for department, division and line personnel that are involved in housing activities.

2. Sponsor a Fair Housing seminar for property managers, realtors, “mom and pop” landlords, housing managers, housing specialists, tenants and the general public who are interested in learning about Fair Housing laws.
3. Conduct Fair/Landlord-Tenant Code training for non-English or Limited English Proficient (LEP) individuals in cooperation with the County of Maui immigrant service providers.
4. Establish a County of Maui Fair Housing website with Fair Housing information and references
5. Participate in monthly meetings with Fair Housing Officers from the other counties and representatives from HUD, Hawaii Civil Rights Commission and the State of Hawaii.
6. Distribute Fair Housing informational brochures in English and in various ethnic languages to Section 8 clients, immigrant services providers, state and county agencies and the general public as requested.
7. Fair Housing Officer to attend Fair Housing training and conference.

IV. Citizen Participation

IV. CITIZEN PARTICIPATION

Citizen participation is an important aspect of the County of Maui CDBG and HOME Programs and significant outreach efforts are conducted to seek community input to assess housing and community development needs for the ConPlan and AAP, on a continuous basis throughout the year.

The County of Maui has adopted a Citizen Participation Plan (CPP) that ascribes procedures for citizen notification and citizen participation in the development of the ConPlan and AAP, and other requirements pursuant to Title 24 CFR Part 91.105. The County 's CPP is available on its website at www.co.maui.hi.us/mayor/community where it is included in the 2005 - 2009 Consolidated Plan, Appendix III, and is included in Appendix F of this report.

Prior to preparing the Draft 2005 Annual Action Plan, a series of public hearings were held to involve private citizens and to solicit input on housing, homeless and community development needs. In its efforts to encourage comments and views from very low- and moderate-income persons, the County included low-income communities to conduct and hold public hearings, as well as ensure one hearing was held on each of the islands in the County.

Public hearings were held on the following dates, times, and places:

- June 21, 2004, 6:00 p.m., Helene Hall, Hana, Maui
- June 22, 2004, 7:30 p.m., Lanai School Cafeteria, Lanai
- June 29, 2004, 6:30 p.m., Hale Mahaolu Home Pumehana Senior Center, Molokai
- June 30, 2004, 6:30 p.m., Wailuku Community Center, Wailuku, Maui

Public notices for these hearings were published in *The Maui News* on two separate dates, June 6, 2004 and June 17, 2004. Additionally, the CDBG Office sent notices to over 100 public and private entities, and interested persons to inform them of the public hearings schedule and to encourage their attendance. At the public hearings, the CDBG and HOME program requirements were explained, the CDBG application period and process were discussed and the CDBG Fact Sheet, which further details the CDBG Program, was distributed to all attendees. Over 150 people attended the public hearings.

Furthermore, prior to the CDBG open application period, Request For Proposal (RFP) public notices were published in *The Maui News* (August 15 and 29, 2004), *Lanai Times* (August 15, 2004) and Molokai's *The Dispatch* (August 19, 2004) to announce the open application period (see Appendix I). Additionally, informational press releases regarding the CDBG application period were included in *The Maui News* on September 5, 2004 and in the *Lahaina News* on September 9, 2004.

Applications were made available from August 30, 2004 through September 28, 2004 through the CDBG Office as well as online at the County of Maui's website at www.co.maui.hi.us/mayor/community. Also an application workshop (first held for the County of Maui) was hosted on September 14, 2004 by the CDBG Program Office to explain the application process and provide technical assistance.

A total of 17 applications for 2005 CDBG Program funds were received by the County. Proposals that met threshold (minimum) requirements were independently evaluated, rated and ranked by an Evaluation and Selection Panel that applied pre-determined criteria such as ConPlan priorities and objectives, project viability, project impact, long-term outlook, experience and organizational capacity, and other considerations (for further detail, refer to Appendix H). As a result of this process, seven projects were recommended for funding and approved by the Mayor in October 2004. Subsequently, however, HUD's FY2005 budget was enacted and signed by the President, and the final allocation released by HUD in December 2004 reflected an across-the-board decrease to HUD's 2005 planning estimate (Appendix G). For the County of Maui, this was \$111,375 less than HUD's 2005 planning estimate for which the CDBG Evaluation and Selection Panel based its projects funding recommendation. To accommodate this reduced CDBG allocation, adjustments were made to the last ranked projects to result in the funding of six projects, as included herein.

In regards to this proposed 2005 Annual Action Plan, public notices were printed in *The Maui News* on February 16, 2005 (CDBG and HOME), January 27, 2005 (HOME) and January 28, 2005 (CDBG) describing the contents and purpose of the proposed plan, and summarizing the proposed projects selected for funding (see Appendix I). The notices also announced the County's initiation of a 30-day comment period and public hearing to receive comments and views of citizens, public agencies and other interested parties regarding the Draft 2005 AAP. The hearing was held on February 11, 2005 at 11:30 a.m. at the Civil Defense Conference Room on the first floor of the County Building. The hearing was facilitated by CDBG Program Manager (Agnes Hayashi), with the assistance of CDBG Specialist (Tessa Tanaka), and HOME Program Specialist (Wayde Oshiro). Minutes of the hearing and summary of comments and public written testimonies received regarding the Draft 2005 AAP is included in Appendix K, Summary of Citizen Comments.

Copies of the Draft 2005 AAP were available to the general public at ten locations throughout the County, which include eight regional libraries (including Molokai and Lanai), the County of Maui Housing Division Office and the CDBG Program Office. The Draft 2005 AAP was also provided to the Maui County Council and HUD-CPD.

The Maui County Council adopted the proposed projects for Program Year 2005 through Resolution No. 05-24 on February 18, 2005. The Resolution and Committee Report is included in Appendix J, Council Resolution.

The County of Maui CDBG Program is in full compliance with its Citizen Participation Plan (Appendix F) that satisfies the requirements pursuant to Title 24 CFR Part 91.105. For program year 2005, the County shall continue to comply with its Citizen Participation Plan and ensure the required number of public notices, hearings and all other requirements are completed to encourage and increase public participation.

Standard Form 424- Application for Federal Assistance

(Appendix A)

*** Standard Form 424 is included in the 2005 Final Annual Action Plan (AAP) of the Consolidated Plan available at the CDBG Office, Housing Division, and all Maui County public libraries.**

Certifications

(Appendix B)

*** Certifications are included in the 2005 Final Annual Action Plan (AAP) of the Consolidated Plan available at the CDBG Office, Housing Division, and all Maui County public libraries.**

CDBG Consolidated Plan Listings of Projects and Maps

(Appendix C)

Table 3 Legend

CP-	Consolidated Plan
CD-	Community Development
PF-	Public Facilities
IN-	Infrastructure
PS-	Public Service

Table 3
Consolidated Plan Listing of Projects

Applicant's Name County of Maui, Department of Public Works and Environmental Management

Priority Need
Public Facilities

Project Title
Curb Ramps at Various Locations

Project Description
Funding is requested for the construction of and construction management services to oversee the construction of ADA-compliant wheelchair ramps throughout the county which shall provide equal accessibility to public sidewalks for the elderly and persons with disabilities. This project provides funding for the continued effort in the fifth and sixth years to complete the ADA Curb Ramp Transition Plan that was initiated in 1999 for Maui County. Wheelchair ramps is anticipated to be constructed at 149 intersections: 84 intersections in calendar year 2004 and 65 intersections in calendar year 2005. The project includes intersections located in six community plan districts: Wailuku-Kahului, Kihei-Makena, Lahaina, Makawao/Pukalani/Kula, Molokai, and Lanai.

Location
County Wide

Objective Number CD IN-1 (CP p. D-2)	Project ID 0001	Funding Sources: CDBG \$ 520,000 ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding-County \$ 1,303,700 Federal 2,000,000 Total \$ 3,823,700
HUD Matrix Code 03L Sidewalks	CDBG Citation 570.201(c)	
Type of Recipient Local Government	CDBG National Objective 570.208(a)(2)(i)(A)	
Start Date (mm/dd/yyyy) 08/01/05	Completion Date (mm/dd/yyyy) 07/31/06	
Performance Indicator Public Facilities	Annual Units 23,300	
Local ID 05-1	Units Upon Completion 23,300	

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name County of Maui, Department of Fire and Public Safety

Priority Need
Public Facilities

Project Title
Lanai Wildland Urban Interface Fire Apparatus

Project Description

Funding is requested to purchase a fully equipped, dual role, structural and wildland urban interface, fire apparatus for the Lanai community. The majority of fires on Lanai are of the wildland (brush fire) type. The apparatus would replace the current 1994 structural urban type fire engine/apparatus which is not designed to be used in rural/wildland areas. The wildland interface apparatus would be equipped with specialized modifications built in, such as four-wheel drive, wildland fire hoses, wildland fire equipment and a compressed air foam system.

This fire apparatus would provide improved fire protection capabilities resulting in more efficient response services for the residents of Lanai. Additionally, acquisition of this equipment will result in a reduction of Maui and Molokai resources being utilized on Lanai to assist with large wildland fires.

Location

Community Wide on Lanai

Objective Number CD PF-11 (CP p. D-5)	Project ID 0002
HUD Matrix Code 03O Fire Station/Equipment	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)(i)
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/15/06
Performance Indicator Public Facilities	Annual Units 1,817
Local ID 05-2	Units Upon Completion 1,817

Funding Sources:

CDBG	\$ 450,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$ 450,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Molokai General Hospital

Priority Need
Public Facilities

Project Title
Molokai General Hospital Phase II Redevelopment

Project Description
Funding is requested to renovate the existing hospital to accommodate outpatient care and support services associated with hospital operations, which will supplement the newly constructed patient care service hospital addition (Phase I). The total renovation area of the existing hospital (Phase II) is approximately 22,000 square feet. The renovation work will include accessibility improvements as well as address other deficiencies identified in a consultant's code compliance inspection survey. The work will consist of demolishing the interior and constructing and installing new code-compliant walls, doors, plumbing, electrical, HVAC, and interior finishes. It will also include a small expansion of the building of approximately 900 square feet to accommodate chemotherapy services.

Location
280 Homeolu Place, Kaunakakai, Hawaii 96748

Objective Number CD PF-5 (CP p. D-3)	Project ID 0003	Funding Sources:	
HUD Matrix Code 03P Health Facilities	CDBG Citation 570.201(c)	CDBG	\$ 500,000
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(1)(i)	ESG	
Start Date (mm/dd/yyyy) 09/01/05	Completion Date (mm/dd/yyyy) 06/01/06	HOME	
Performance Indicator Public Facilities	Annual Units 5,009	HOPWA	
Local ID 05-3	Units Upon Completion 5,009	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding-County	\$ 250,000
		State	365,000
		State	685,000*
		Private	3,000,000*
		Total	\$ 4,800,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs
* Preliminary as provided by applicant

Table 3
Consolidated Plan Listing of Projects

Applicant's Name County of Maui, Maui Police Department

Priority Need
Public Service

Project Title
MPD Emergency Incident Response Vehicles (Lanai)

Project Description

Funding is requested to purchase two emergency response vehicles (a 4-wheel-drive truck and an all-terrain vehicle with a trailer) equipped with appropriate accessories to provide adequate emergency response services for Lanai. The Lanai Police Department will be able to provide an increased public service of rendering immediate emergency incident response to residents of Lanai. The entire island of Lanai is included in one census tract with its population concentrated in one community (Lanai City) on the island. The majority of the residents engage in shore fishing and hunting on a regular basis to supplement their family's sustenance. These activities are in mountainous regions of the island and not readily accessible because of the island's steep, rocky and eroded terrain. Currently, there are no emergency incident response services that can access these areas and response must be coordinated with the Department of Land and Natural Resources and any residents who may have suitable equipment, which greatly delays response time to critical medical care treatment. This service is necessary in order to provide the residents of Lanai with the appropriate immediate emergency response service in life threatening situations.

Location

Community Wide on Lanai

Objective Number CD PS-2 (CP p. D-6)	Project ID 0004
HUD Matrix Code 05 Public Service	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)(i)
Start Date (mm/dd/yyyy) 08/01/05	Completion Date (mm/dd/yyyy) 12/31/05
Performance Indicator Public Facilities	Annual Units 1,817
Local ID 05-4	Units Upon Completion 1,817

Funding Sources:

CDBG	\$ 59,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$ 59,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Hale Mahaolu Ehiku, Inc.

Priority Need
Public Facilities

Project Title
Construction of Hale Mahaolu Ehiku Senior Center

Project Description
Funding is requested for the construction of the Ehiku Senior Center, which is a component of the Hale Mahaolu Ehiku Elderly project, an elderly campus to be constructed in two phases. Phase I of the project consists of the Senior Center, 54 one-bedroom affordable rental housing units for seniors, a three-bedroom manager's unit, an Adult Day Care Center, and an administrative building. Phase II consists of 58 one-bedroom units and an Adult Residential Care Home. The Ehiku Elderly project will be the first affordable housing project in the South Maui area for the elderly. The Ehiku Senior Center will provide a facility for social, educational, cultural and recreational activities to support the Hale Mahaolu Ehiku complex and the senior community at large.

Location
Corner of Piilani Hwy. and (old) E. Welakahao Road, Kihei, 96753

Objective Number CD PF-6 (CP p. D-4)	Project ID 0005	Funding Sources:	
HUD Matrix Code 03A Senior Centers	CDBG Citation 570.201(c)	CDBG	\$ 369,542
Type of Recipient 570.500(c)	CDBG National Objective 570.208(a)(2)(i)(A)	ESG	
Start Date (mm/dd/yyyy) 01/01/06	Completion Date (mm/dd/yyyy) 12/30/06	HOME	
Performance Indicator Elderly	Annual Units 200	HOPWA	
Local ID 05-5	Units Upon Completion 200	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	\$ 35,458
		HUD	263,463
		Hale Mahaolu	152,644
		Weinberg Foundation	351,903*
		Total	\$1,173,010

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

* Preliminary as provided by applicant

Table 3
Consolidated Plan Listing of Projects

Applicant's Name County of Maui, Office of the Mayor/CDBG Program

Priority Need

Planning and Administration

Project Title

CDBG Program Administration

Project Description

This project consists of CDBG program administrative activities necessary to manage and implement the CDBG program for the County of Maui. Funds will be used for general administrative and management functions, including program administration, coordination, monitoring, evaluation, record-keeping and reporting requirements. Funds will also be used toward planning and capacity building assistance, and unanticipated additional expenses of eligible activities within project scopes of previously approved projects.

Location

200 South High Street, Wailuku, Hawaii 96793

Objective Number CD A-1 (CP p. D-8)	Project ID 0006	Funding Sources: CDBG \$ 394,601 ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding Total \$ 394,601
HUD Matrix Code 21A General Program Admin.	CDBG Citation 570.206	
Type of Recipient Local Government	CDBG National Objective N/A	
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06	
Performance Indicator	Annual Units 5	
Local ID 05-6	Units Upon Completion 5	

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

*** Maps are included in the 2005 Final
Annual Action Plan (AAP) of the
Consolidated Plan available at the CDBG
Office, Housing Division, and all Maui
County public libraries.**

HOME Consolidated Plan Listings of Projects and Maps

(Appendix D)

Table 3 Legend

CP-	Consolidated Plan
HO-	HOME
HA-	HOME Administration
HR-	HOME Rental

Table 3
Consolidated Plan Listing of Projects

Applicant's Name County of Maui, Department of Housing and Human Concerns

Priority Need

Promote decent affordable housing – special needs population need affordable housing.

Project Title

Central Maui Senior Housing Project

Project Description

Develop 39 permanent rental units for elderly individuals and couples. The total estimated cost is \$7,527,660 and will be funded by HOME, EDI – Special Projects Grant, County General Obligation Bonds and County funds.

Location

Kahului, Maui, Hawaii

Objective Number HO HR-1 pg. B-2	Project ID N/A
HUD Matrix Code 12 Construction of Housing	CDBG Citation 570.204
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 03/2006	Completion Date (mm/dd/yyyy) 02/2007
Performance Indicator Elderly	Annual Units 39
Local ID N/A	Units Upon Completion 39

Funding Sources:

CDBG	
ESG	
HOME	\$ 750,000.00
HOPWA	
Total Formula	
Prior Year Funds HOME)	\$1,126,949.00
EDI-SP Grant	\$ 675,000.00
County GO Bonds	\$3,511,279.96
County Funds	\$1,464,431.04
Total	\$7,527,660.00

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Lokahi Pacific

Priority Need

Promote decent affordable housing – special needs population need affordable housing.

Project Title

Hale O Mana'o Lana Hou Rehabilitation Project

Project Description

Convert 10 two bedroom rental units into 21 one bedroom rental units for very low income chronically mentally ill persons. This project will consist of modifying 5 existing structures.

Location

Wailuku, Maui, Hawaii

Objective Number HO HR-1 pg. B-2	Project ID N/A
HUD Matrix Code 14B Rehab, Multi-Unit	CDBG Citation 570.204
Type of Recipient 570.500(c)	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 02/2006	Completion Date (mm/dd/yyyy) 11/2006
Performance Indicator People	Annual Units 21
Local ID N/a	Units Upon Completion 21

Funding Sources:

CDBG
ESG
HOME	\$ 150,000
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$3,000,000
Total	\$3,150,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☒ Persons with Disabilities ☐ Public Housing Needs

Table 3 Consolidated Plan Listing of Projects

Applicant's Name County of Maui, Department of Housing and Human Concerns

Priority Need

Embrace high standards of ethics, management and accountability – Appropriate, efficient and effective use of funds.

Project Title

HOME Program Administration

Project Description

This activity consists of HOME Program general management functions, including: program administration, coordination, monitoring, evaluation, training and general oversight.

Location

N/A

Objective Number HO HA-1 pg. B-3	Project ID N/A
HUD Matrix Code 21A General Program Admin	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 07/2005	Completion Date (mm/dd/yyyy) 06/2006
Performance Indicator N/A	Annual Units N/A
Local ID	Units Upon Completion N/A

Funding Sources:

CDBG
ESG
HOME	\$ 63,000
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$ 63,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

*** Maps are included in the 2005 Final
Annual Action Plan (AAP) of the
Consolidated Plan available at the CDBG
Office, Housing Division, and all Maui
County public libraries.**

Consolidated Plan Information and Tables

(Appendix E)

A. CHART 1 - HOUSING AND SPECIAL NEEDS HOUSING GOALS (County of Maui)

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT YEAR	OUTPUT GOALS	OUTCOMES
Increase homeownership opportunities	Potential buyers lack downpayment/ closing costs	HOME	HO-1	Provide downpayment/ closing cost loans	2005	12 hh	42 low-mod households become homeowners
					2006	9 hh	
					2007	9 hh	
					2008	6 hh	
					2009	6 hh	
					TOTAL	42 hh	
Increase homeownership opportunities	Lack of affordable, for sale inventory	HOME	HO-2	Construct affordable for sale housing	2005	6 hh	12 low-mod households become homeowners * duplicate count households will be provided w/ downpayment assistance
					2006	6 hh	
					2007	0 hh	
					2008	0 hh	
					2009	0 hh	
					TOTAL	12 hh *	
Promote decent affordable housing	Special needs populations need affordable housing	HOME	HR-1	Construct rental housing for special needs populations	2005	1 unit	1620 unit years of affordability in rental projects
					2006	1 unit	
					2007	40 units	
					2008	19 units	
					2009	20 units	
					TOTAL	81 units	
Promote decent affordable housing	Shortage of affordable rental units for low-mod families	HOME	HR-2	Construct affordable rental housing	2005	0 unit	600 unit years of affordability in rental project
					2006	0 unit	
					2007	0 unit	
					2008	15 units	
					2009	15 units	
					TOTAL	30 units	

CHART 1 HOUSING AND SPECIAL NEEDS HOUSING GOALS

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT TYEAR	OUTPUT GOALS	OUTCOMES
Strengthen communities	Shortage of rental units available to support homeless with transitional housing needs	HOME	HR-3	Construction of transitional housing units in a community resource center	2005	0	960 unit years of affordability in transitional housing project
					2006	0	
					2007	0	
					2008	24	
					2009	24	
					TOTAL	48	
Embrace high standards of ethics, management and accountability	Appropriate, efficient, and effective use of funds	HOME	HA-1	Provide effective program administration	2005		Meet timeliness requirement in accordance with regulation
					2006		
					2007		
					2008		
					2009		
					TOTAL		
					2005		
					2006		
					2007		
					2008		
					2009		
					TOTAL		
					2005		
					2006		
					2007		
					2008		
					2009		
					TOTAL		

Table A – Priority – Housing Needs Table

COUNTY OF MAUI: PRIORITY HOUSING NEEDS TABLE A (households)			Priority Need Level High, Medium, Low	Unmet Need	Goals
Renter	Small Related	0-30%	High	1150	
		31-50%	High	1040	
		51-80%	High	955	
	Large Related	0-30%	High	395	
		31-50%	High	370	
		51-80%	High	430	
	Elderly	0-30%	High	501	
		31-50%	High	208	
		51-80%	High	179	
	All Other	0-30%	High	810	
		31-50%	High	820	
		51-80%	High	805	
Owner		0-30%	High	1483	
		31-50%	High	1239	
		51-80%	High	2792	
Special Needs		0-80%	High	1270	
Total Goals				14,447	
Total 215 Goals					
Total 215 Renter Goals					
Total 215 Owner Goals					

1. Table B - PRIORITY SPECIAL NEEDS HOUSING

County of Maui Priority Special Needs Housing TABLE B	Priority Need Level High, Medium, Low, No Such Need	Unmet Need (in units)	Dollars to Address Unmet Need (in millions)	Goals
Elderly	High	702	136	
Frail Elderly	High	186	40	
Severe Mental Illness	Unknown	Unknown	Unknown	
Developmentally Disabled	High	20	3.5	
Physically Disabled	Unknown	Unknown	Unknown	
Persons w/ Alcohol/Other Drug Addictions	High	120	4	
Persons w/HIV/AIDS	High	48	.057	
Other – Youth	Unknown	Unknown	Unknown	
Other – Ex-Felons	High	194	6.4	
TOTAL		1270	189.957	

HUD Table 1B

CHART 2 - FAIR HOUSING GOALS (County of Maui)

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT YEAR	OUTPUT GOALS	OUTCOMES
Ensure equal opportunity in housing	Lack of public awareness of Fair Housing Laws	CDBG HOME	FH #1	Conduct Fair Housing/Landlord-Tenant Code workshop for housing providers/HUD Section staff	2005	1 session	Increase participants' understanding of Fair Housing/Landlord Tenant Code laws by 50%
					2006	1 session	
					2007	1 session	
					2008	1 session	
					2009	1 session	
					TOTAL	5 sessions	
Ensure equal opportunity in housing	Lack of public awareness of Fair Housing Laws	CDBG HOME	FH #2	Conduct Fair Housing/Landlord-Tenant Code workshops for "Mom & Pop" landlords.	2005	1 session	Increase participants' understanding of Fair Housing/Landlord Tenant Code laws by 50%
					2006	1 session	
					2007	1 session	
					2008	1 session	
					2009	1 session	
					TOTAL	5 sessions	
Ensure equal opportunity in housing	Lack of public awareness of Fair Housing Laws	CDBG HOME	FH #3	Establish a County of Maui Fair Housing website with counter showing the number of times the site was visited.	2005	120 visits	County of Maui Fair Housing website visited 600 times Proxy outcome of decrease number of inquiries, increase in complaints
					2006	120 visits	
					2007	120 visits	
					2008	120 visits	
					2009	120 visits	
					TOTAL	600 visits	
Ensure equal opportunity in housing	Lack of public awareness of Fair Housing Laws	CDBG HOME	FH #4	Produce Fair Housing video	2005		Increase participants' understanding of Fair Housing/Landlord Tenant Code laws by 50%
					2006	1 video	
					2007		
					2008		
					2009		
					TOTAL	1 video	

CHART 2 - FAIR HOUSING GOAL (County of Maui)

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT TYEAR	OUTPUT GOALS	OUTCOMES
Ensure equal opportunity in housing	Non-English speaking or Limited English Proficiency (LEP) persons are not aware of their Fair Housing rights	CDBG HOME	FH #5	Conduct Fair Housing/Landlord Tenant Code training for Non-English speaking or LEP persons in cooperation with County of Maui immigrant service providers	2005	2 sessions	Increase participants' understanding of Fair Housing/Landlord Tenant Code laws by 50%
					2006	2 sessions	
					2007	2 sessions	
					2008	2 sessions	
					2009	2 sessions	
					TOTAL	10 sessions	
Ensure equal opportunity in housing	Lack of coordinated statewide (long range) Fair Housing plan	CDBG HOME	FH #6	Fair Housing Officer to attend Fair Housing meeting with other counties, State, Federal and private agencies	2005	4 meetings	Increase from 5 to 15 Fair Housing group sponsored events
					2006	4 meetings	
					2007	4 meetings	
					2008	4 meetings	
					2009	4 meetings	
					TOTAL		
Ensure equal opportunity in housing	Lack of a coordinated statewide (long range) Fair Housing plan	CDBG Sect.8 HOME	FH #7	Update Analysis of Impediments (AI)	2005		Proxy outcome Identify and limit Fair Housing Impediments. Monitor Fair Housing base line measure of performance
					2006	1 AI update	
					2007		
					2008		
					2009	1 AI update	
					TOTAL	2 AI updates	
Ensure equal opportunity in Housing	Need for Fair Housing Officer to maintain adequate Fair Housing knowledge	CDBG HOME	FH #8	Fair Housing to attend Fair Housing training and conferences	2005	2 train/conf	Increase assisted complaint referrals from 5 to 15
					2006	2 train/conf	
					2007	2 train/conf	
					2008	2 train/conf	
					2009	2 train/conf	
					TOTAL	10 train/conf	

B. CHART 3 – HOMELESS GOALS

GOALS	PROBLEM/ NEED	INPUTS	#	ACTIVITIES	OUTPUT YEAR	OUTPUT	OUTCOMES
Strengthen Communities	Unsheltered homeless need a safe place to sleep	ESG	HP-1	Provide operations and essential service funding to two providers of emergency shelter for the unsheltered. (Maui and Hawaii)	2005 2006 2007 2008 2009 TOTAL	800 400 400 400 400 2400	Short term: 2400 homeless persons will have safe nights of sleep. Long term: 600 persons will transition into permanent housing.
Strengthen Communities	Persons fleeing from domestic violence need a safe place to sleep	ESG	HP-2	Provide operations and essential services funding to four emergency shelters for victims of domestic violence. (Hawaii, Kauai, Maui)	2005 2006 2007 2008 2009 TOTAL	600 600 600 600 600 3000	Short term: 3000 women and children will be protected from harm when provided a safe refuge and place to sleep. Long term: 1000 will move to permanent housing secure from harm.
Strengthen Communities	Unsheltered homeless need access to basic services	ESG	HP-3	Provide operating funds to outreach providers who take services to the unsheltered homeless (Hawaii)	2005 2006 2007 2008 2009 TOTAL	420 420 420 420 420 2100	2100 unsheltered homeless persons will receive counseling and services, and 500 will be assisted into permanent housing.
Strengthen Communities	Kauai's unsheltered homeless need access to housing	ESG	HP-4	Provide operating funds for housing placement services to help the homeless find affordable rental units (Kauai)	2005 2006 2007 2008 2009 TOTAL	20 20 10 50	Fifty homeless families will achieve housing stability with placement in permanent housing.

GOALS	PROBLEM/ NEED	INPUTS	#	ACTIVITIES	OUTPUT YEAR	OUTPUT	OUTCOMES
Promote Decent Affordable Housing	The homeless are not able to find affordable rentals	ESG	HP-5	Agencies funded by ESG will include transitioning homeless persons into permanent housing as an integral activity (Hawaii, Maui, Kauai)	2005 2006 2007 2008 2009 TOTAL	500 500 500 500 500 2500	2500 persons will achieve housing stability with placement in permanent housing.
Promote Decent Affordable Housing	Persons with HIV/AIDS lack sufficient resources for market rentals	HOPWA	HP-6	Provide funds to pay a portion of the market rental unit costs for homeless and homeless-at-risk persons with HIV/AIDS (Hawaii, Maui, Kauai)	2005 2006 2007 2008 2009 TOTAL	28 28 28 28 28 140	140 unit years of affordable housing are provided to persons with HIV/AIDS
Strengthen Communities	Persons with HIV/AIDS do not know what services are available to them	HOPWA	HP-7	Provide housing information and rent/deposit assistance services to persons with HIV/AIDS (Hawaii, Maui, Kauai)	2005 2006 2007 2008 2009 TOTAL	250 250 250 250 250 1250	500 persons with HIV/AIDS out of the 1250 who receive services will attain permanent housing

II. Priorities - Homeless Needs

Table C below identifies the State's priorities for all categories of homelessness.

TABLE C	PRIORITY HOMELESS NEEDS TABLE C	Estimated Need	Current Inventory	Unmet Need/Gap	Relative Priority
Individuals					
Beds / Units	Emergency Shelter	967	238	729	H
	Transitional Housing	913	234	679	H
	Permanent Housing	3141	1323	1818	H
	Total	5021	1795	3226	
Estimated Supportive Services Slots	Job Training	1123	644	479	L
	Case Management	3077	1668	1409	M
	Substance Abuse Treatment	3698	281	3417	H
	Mental Health Care	3800	1720	2080	H
	Housing Placement	605	200	405	M
	Life Skills Training	1915	471	1444	H
	Other: Dental Care	300	100	200	M
Estimated Sub-populations	Chronic Substance Abusers	3452	306	3146	H
	Seriously Mentally Ill	2305	1000	1305	M
	Dually – Diagnosed	1567	254	1313	H
	Veterans	366	163	203	M
	Persons with HIV/AIDS	242	80	162	M
	Victims of Domestic Violence	417	183	234	H
	Youth	675	281	394	M
	Other:				
Persons in Families with Children					
Beds / Units	Emergency Shelter	1826	330	1496	H
	Transitional Housing	2084	497	1587	M
	Permanent Housing	7405	4246	3159	H
	Total	11315	5073	6242	
Estimated Supportive Services Slots	Job Training	1066	269	797	M
	Case Management	2100	861	1239	M
	Substance Abuse Treatment	6862	388	6474	H
	Mental Health Care	2600	440	2160	H
	Housing Placement	400	152	248	L
	Life Skills Training	1266	489	777	H
	Other: Childcare	2065	1251	814	M
Estimated Sub-populations	Chronic Substance Abusers	1609	210	1399	H
	Seriously Mentally Ill	1450	402	1048	M
	Dually – Diagnosed	1100	225	875	H
	Veterans	142	88	54	M
	Persons with HIV/AIDS	92	66	26	M
	Victims of Domestic Violence	780	398	382	H
	Youth	600	256	344	H
	Other: Immigrant	200	80	120	M

CHART 4 - COMMUNITY DEVELOPMENT GOALS

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT YEAR	OUTPUT GOALS	OUTCOMES
Strengthen Communities	Lack of accessible facilities.	CDBG \$	PF-1	Remove architectural barriers from parks and recreational facilities.	2005	20%	Disabled and elderly residents have access to 100% of all parks facilities. [currently at 10%]
					2006	20%	
					2007	20%	
					2008	20%	
					2009	10%	
					TOTAL	100%	
Strengthen Communities	Lack of accessible facilities.	CDBG \$	PF-2	Remove architectural barriers from government buildings.	2005	0%	Disabled and elderly residents have access to 100% of all government buildings. [County funds will be used for 10%]
					2006	75%	
					2007	15%	
					2008	0	
					2009	0	
					TOTAL	100%	
Strengthen Communities	Lack of accessible facilities.	CDBG \$	IN-1	Remove architectural barriers to improve non-accessible roadway infrastructure.	2005	40%	Barriers that impact access to services at public facilities are reduced by 100%. [currently at 50%]
					2006	10%	
					2007	0	
					2008	0	
					2009	0	
					TOTAL	100%	

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT YEAR	OUTPUT GOALS	OUTCOMES
Strengthen Communities	Lack of adequate youth centers/ facilities to serve low- and moderate- income at-risk youth.	CDBG \$	PF-3	Acquire, construct or upgrade a building to predominantly serve low- and moderate- income youth.	2005	1	1,000 pre-dominantly low- and moderate- income youth will benefit from new or improved facilities.
					2006	1	
					2007	1	
					2008	1	
					2009	1	
					TOTAL	5 facili- ties	
Strengthen Communities	Lack of adequate facilities for treatment and counseling of victims of substance abuse (abusers and families of abusers).	CDBG \$	PF-4	Acquire, construct or upgrade a building to benefit predominantly low- and moderate- income substance abusers.	2005	0	500 persons who are victims of substance abuse will benefit from new or improved facilities.
					2006	1	
					2007	1	
					2008	1	
					2009	1	
					TOTAL	4 facili- ties	
Strengthen Communities	Lack of adequate health service/ medical treatment facilities.	CDBG \$	PF-5	Acquire, construct or upgrade facilities to benefit predominantly low- and moderate- income persons.	2005	0	12,000 persons of low- and moderate income will benefit from new or improved health facilities.
					2006	1	
					2007	0	
					2008	1	
					2009	2	
					TOTAL	4 facili- ties	

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT YEAR	OUTPUT GOALS	OUTCOMES
Strengthen Communities	Lack of adequate facilities to serve persons with disabilities and other special needs.	CDBG \$	PF-6	Acquire, construct or upgrade social and public service facilities to benefit predominantly low- and moderate- income persons.	2005	0	50 disabled and other persons of low- and moderate income will benefit from new or improved facilities.
					2006	1	
					2007	0	
					2008	0	
					2009	1	
					TOTAL	2 facili- ties	
Strengthen Communities	Lack of adequate facilities to serve the elderly.	CDBG \$	PF-7	Acquire, construct or upgrade senior facilities to benefit predominantly low- and moderate- income persons.	2005	0	700 elderly persons will benefit from new or improved senior facilities.
					2006	1	
					2007	1	
					2008	0	
					2009	0	
					TOTAL	2 facili- ties	
Strengthen Communities	Lack of adequate parks, recreational and other county service facilities.	CDBG \$	PF-8	Acquire, construct or upgrade public facilities - improvements not to include ADA.	2005	0	10,000 persons of low- and moderate income will benefit from new or improved parks, recreational and other county service facilities.
					2006	1	
					2007	2	
					2008	2	
					2009	3	
					TOTAL	8 facili- ties	

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT YEAR	OUTPUT GOALS	OUTCOMES
Strengthen Communities	Lack of adequate public safety facilities.	CDBG \$	PF-9	Acquire, construct and/or upgrade public safety (Fire and Police) facilities.	2005	0	10,000 persons of low- and moderate income will benefit with increased public safety and welfare from new or improved facilities.
					2006	0	
					2007	1	
					2008	1	
					2009	5	
					TOTAL	7 facili- ties	
Strengthen Communities	Timely project implementation	CDBG \$	PF-10	Direct project construction management.	2005	4	Meet CDBG program timeliness.
					2006	5	
					2007	6	
					2008	7	
					2009	8	
					TOTAL	30 projects	
Strengthen Communities	Lack of or inadequate public fire safety equipment apparatus.	CDBG \$	PF-11	Acquire public fire safety equipment/ apparatus in low- and moderate- income areas.	2005	1	5,000 persons of low- and moderate income will benefit with increased public safety and welfare from additional fire safety equipment.
					2006	0	
					2007	1	
					2008	0	
					2009	1	
					TOTAL	3 pieces of equip- ment	

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT YEAR	OUTPUT GOALS	OUTCOMES
Strengthen Communities	People need adequate health and social services.	CDBG \$	PS-1	Support health, child safety and social services for youth, elderly, disabled, substance abuse, domestic violence, employment and other critical special needs of low- and moderate income persons.	2005	0	150 persons of low- and moderate- income will benefit from new or expanded health and social services.
					2006	25	
					2007	25	
					2008	50	
					2009	50	
					TOTAL	150 persons	
Strengthen Communities	Lack of or inadequate public emergency/ safety equipment.	CDBG \$	PS-2	Acquire public emergency/safety equipment in low- and moderate- income areas.	2005	1	10,000 persons of low- and moderate income will benefit with increased public safety and welfare from additional public emergency safety equipment.
					2006	1	
					2007	1	
					2008	0	
					2009	0	
					TOTAL	3 pieces of equip- ment	

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT YEAR	OUTPUT GOALS	OUTCOMES
Strengthen Communities	Lack of adequate training available for micro-enterprises in low- and moderate- income areas designated as enterprise zones.	CDBG \$	ED-1	Provide additional micro-enterprise training in low- and moderate- income areas.	2005	0	22 micro- enterprises of low and moderate-income persons will have received training.
					2006	5	
					2007	5	
					2008	6	
					2009	6	
					TOTAL	22 micro- enter- prises	
Strengthen Communities	Lack of employment opportunities for low- and moderate-income persons in enterprise zones.	CDBG \$	ED-2	Support economic development activities that create/retain jobs for low- and moderate-income persons.	2005	0	10 FTE jobs will be retained/ created in enterprise zones of which low- and moderate- income individuals will fill 51%.
					2006	2	
					2007	2	
					2008	3	
					2009	3	
					TOTAL	10 FTE jobs	

GOALS	PROBLEM/ NEED	INPUTS/ RESOURCES	#	ACTIVITIES	OUTPUT YEAR	OUTPUT GOALS	OUTCOMES
Embrace high standards of ethics, management and accountability	Appropriate, efficient, and effective use of funds.	CDBG \$	A-1	Provide effective and efficient program administration.	2005	5	Community benefits and improvements as described above. Performance standard for timeliness achieved.
					2006	6	
					2007	7	
					2008	8	
					2009	9	
					TOTAL	35 Projects	

TABLE D – COUNTY OF MAUI

PRIORITY COMMUNITY DEVELOPMENT NEEDS	Priority Need Level High, Medium, Low, No Such Need	Unmet Priority Need	Dollars to Address Unmet Priority Need	Goals
PUBLIC FACILITY NEEDS (projects)				
Senior Centers	Medium	--	--	--
Handicapped Centers	Low	--	--	--
Homeless Facilities	High	--	--	--
Youth Centers	High	--	--	--
Child Care Centers	High	--	--	--
Health Facilities	High	--	--	--
Neighborhood Facilities	Low	--	--	--
Parks and/or Recreation Facilities	Medium	--	--	--
Parking Facilities	Low	--	--	--
Non-Residential Historic Preservation	Medium	--	--	--
Other Public Facility Needs: - Substance Abuse Treatment Centers - Public Safety	High	--	--	--
INFRASTRUCTURE (projects)				
Water/Sewer Improvements	High	--	--	--
Street Improvements	Medium	--	--	--
Sidewalks	Medium	--	--	--
Solid Waste Disposal Improvements	Medium	--	--	--
Flood Drain Improvements	Medium	--	--	--
Other Infrastructure Needs: - Removal of architectural barriers	High	--	--	--
PUBLIC SERVICE NEEDS (people)				
Senior Services	Medium	--	--	--
Handicapped Services	Medium	--	--	--
Youth Services	High	--	--	--

PRIORITY COMMUNITY DEVELOPMENT NEEDS (Cont.)	Priority Need Level High, Medium, Low, No Such Need	Unmet Priority Need	Dollars to Address Unmet Priority Need	Goals
Child Care Services	High	--	--	--
Transportation Services	High	--	--	--
Substance Abuse Services	High	--	--	--
Employment Training	High	--	--	--
Health Services	High	--	--	--
Lead Hazard Screening	Low	--	--	--
Crime Awareness	Low	--	--	--
Other Public Service Needs - Public Safety	High	--	--	--
ECONOMIC DEVELOPMENT				
ED Assistance to For profits (business)	Low	--	--	--
ED Technical Assistance (businesses)	Low	--	--	--
Micro-Enterprise Assistance (business)	Medium	--	--	--
Rehab; Publicly- or Privately-Owned Commercial/Industrial (projects)	High	--	--	--
C/I* Infrastructure Development (projects)	High	--	--	--
Other C/I* Improvements (projects)	Medium	--	--	--
PLANNING				
Planning	High	--	--	--
TOTAL ESTIMATED DOLLARS NEEDED:		--	--	--

* Commercial or Industrial Improvements by Grantee or Non-profit

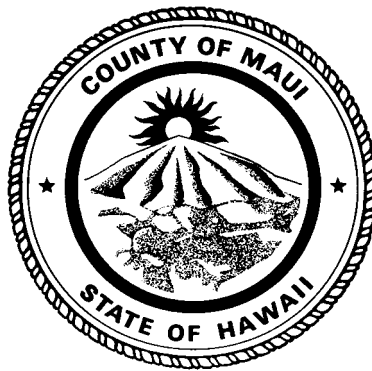
Citizen Participation Plan (CPP)

(Appendix F)

County of Maui

2005-2009 CONSOLIDATED PLAN

CITIZEN PARTICIPATION PLAN



Alan M. Arakawa
Mayor

Lead Agency:	Office of the Mayor, CDBG Program County of Maui 200 South High Street Wailuku, Hawaii 96793
Assisting Agency:	Department of Housing and Human Concerns (DHHC) County of Maui 200 South High Street Wailuku, Hawaii 96793
Contact Person:	Agnes Macadangdang Hayashi CDBG Program Manager, Office of the Mayor (808) 270-7213

COUNTY OF MAUI

CITIZEN PARTICIPATION PLAN

(Amended October 15, 2004)

**for Consolidated Community Planning and
Development Program Submissions
to the U.S. Department of Housing and Urban Development (HUD)**

The following Citizen Participation Plan (CPP) will be utilized by the County of Maui (hereinafter referred to as "the County") to provide for and encourage citizens to participate in the development of the County's Consolidated Plan, substantial amendments to the Consolidated Plan and the performance report, pursuant to 24 CFR Part 91, et al., "Consolidated Submission for Community Planning and Development Programs", effective February 6, 1995.

The County's Consolidated Plan, which includes an Annual Action Plan, will serve as a planning tool to identify priority community development and housing needs and as an application to the U.S. Department of Housing and Urban Development (HUD) for funding under the CDBG Program. The County's consolidated plan will also serve as an information resource for the State of Hawaii's consolidated submission and application for funding under HUD's HOME Investment Partnerships (HOME) and Emergency Shelter Grants (ESG) Programs. These programs are designed to facilitate community development and housing opportunities for low- and moderate-income persons, particularly residents of predominately low- and moderate-income neighborhoods, as defined by HUD.

The requirements of the CPP are intended to encourage the participation of all citizens, including minorities, non-English speaking persons and persons with disabilities. These requirements are designed especially to encourage participation by low- and moderate-income persons, particularly those living in slum and blighted areas and in areas where Community Development Block Grant (CDBG) funds are proposed to be used, and by residents of predominantly low- and moderate- income neighborhoods.

Citizen Participation Plan

1. Adoption of and Amendments to the Citizen Participation Plan (CPP) - The County shall make the CPP public, and shall provide citizens with reasonable notice and opportunity to comment on the adoption of, and substantial amendments to, the CPP.
 - a. Prior to adopting the CPP, or subsequent substantial amendments to the CPP, notice shall be published for the purpose of obtaining citizen's views and comments. Written comments relative to the CPP will be received by the County for a period of not less than 15 days after the date of public notice. Notice of proposed substantial amendments to the CPP will include a summary of the proposed amendments. The adopted or amended CPP

will be made public, and upon request, in a format accessible to persons with disabilities.

- b. A substantial amendment to the CPP is defined as a reduction in the minimum number of public hearings required and/or a reduction in the minimum number of days allowed for comment.
 - c. A public hearing may be held in conjunction with other public hearings required by this CPP, however, the period for receiving comments relative to substantial amendments to the adopted CPP will be described in paragraph 1.a. above.
2. Development of the Consolidated Plan - Development of the County's consolidated plan will utilize information obtained through citizen participation at public hearings, written comments received pursuant to public hearings and information obtained through consultation with public and private agencies that provide assisted housing, health services and social services (including those focusing on services to children, elderly persons, persons with disabilities, and homeless persons).
- a. During the development of the proposed consolidated plan, the County will conduct at least one public hearing for the purpose of obtaining citizen's views and comments on housing and community development needs. Notice of the public hearing will include information about the amount of assistance the County expects to receive and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.
 - b. In the development of the proposed action plan relating to activities to meet community development needs funded by the CDBG Program, the County shall publish a Request For Proposals (RFP) public notice in a newspaper(s) of general circulation, to solicit written project proposals from all eligible entities. The public notice shall indicate an open application period, as set forth by the County on an annual basis, and the deadline to submit project proposal applications. Proposals shall be accepted in accordance with the requirements set forth in the Application Packet, which shall be available at the CDBG Office during the open application period. The open application period during which written project proposals will be accepted shall be of a duration of not less than 30 days after the date of public notice. No new project proposals shall be accepted after the set project filing deadline.
 - c. In the development of the proposed action plan relating to activities to meet community development needs funded by the CDBG Program, the County shall follow federal procurement standards to accept and select proposals for CDBG funding on a competitive basis. The screening, evaluation and selection policy and procedures, and evaluation rating criteria and guidelines shall be reviewed and updated annually by the CDBG Office, and are subject

to approval by the Mayor and/or Managing Director, prior to the start of the open application period. The evaluation rating criteria, at a minimum, shall be consistent with the County's Consolidated Plan.

- d. Prior to adopting a final consolidated plan, the County will conduct at least one public hearing for the purpose of obtaining citizen's views and comments. A summary of the proposed plan, which describes the contents and purpose of the plan, will be published *in a newspaper(s) of countywide publication*. This summary will also include a list of the following locations where copies of the entire proposed plan may be examined: all Maui County public libraries (Kahului, Wailuku, Kihei, Lahaina, Hana, Makawao, Lanai and Molokai), County of Maui Housing Division Office and County of Maui CDBG Office. The County shall provide at least one free copy of the proposed plan to citizens or groups that request it. Written comments from citizens, public agencies and other interested parties, relative to the proposed plan, will be received by the County for a period of not less than 30 days after the date of notice. Comments or views of citizens received in writing, or orally at the public hearings relative to the proposed consolidated plan, shall be considered in preparing the final consolidated plan. A summary of all comments received relative to the proposed consolidated plan, including a summary of any comments not accepted and the reasons therefore, will be attached to the final consolidated submission.
 - e. The County will make every effort to minimize displacement of persons. However, in the event activities relative to the programs covered by the consolidated plan result in the displacement of persons, the County shall comply with applicable Hawaii Revised Statutes to this regard (HRS 101).
3. Amendments to the Consolidated Plan - The County will provide citizens with reasonable notice and opportunity to comment on all substantial amendments to the adopted consolidated plan.
- a. A summary of the proposed substantial amendments to the Consolidated Plan will be published *in a newspaper(s) of countywide publication*. The County will receive comments and views of citizen's, public agencies and other interested parties for a period of not less than 30 days after the date of notice. The County will consider any comments or views of citizens received in writing, or orally at public hearings, in preparing the substantial amendment of the consolidated plan. A summary of these comments or views, including a summary of any comments or views not accepted and the reasons therefore, shall be attached to the substantial amendment of the consolidated plan.
 - b. The following criteria shall be used in determining what changes in the

County's planned or actual activities constitutes a substantial amendment to the adopted Consolidated Plan:

- 1) Change in the use of funds from an eligible activity previously described in an action plan to an eligible activity not previously described in an action plan.
 - 2) Change in location of a funded activity previously described in an action plan which results in a change of beneficiaries of the activity.
 - 3) Termination or cancellation of a previously approved eligible funded activity.
- c. A substantial amendment that is a result of the County's effort to address a natural disaster or urgent health and/or environmental related matter shall involve, at minimum, a published public notice by the County to advise the public of the use of funds to address the emergency.
 - d. A public hearing may be held in conjunction with other public hearings required by this Citizen Participation Plan, however, the period for receiving comments relative to substantial amendments to the adopted Consolidated Plan will be as described in paragraph 3.a. above.
4. Performance Reports - The County will provide citizens with reasonable notice and opportunity to comment on performance reports relative to the Consolidated Plan.
- a. The County will conduct a public hearing for the purpose of obtaining citizen's views and comment on performance reports that are to be submitted to HUD. Notice of the public hearing will include a list of the following locations where copies of the proposed performance report may be examined: all Maui County public libraries (Kahului, Wailuku, Kihei, Lahaina, Hana, Makawao, Lanai and Molokai), and County of Maui Housing Division Office and County of Maui CDBG Office. Written comments relative to program performance will be received by the County for a period of not less than 15 days after the date of notice. The County will consider any comments or views of citizens received in writing, or orally at the public hearing, if any, in preparing the performance report. A summary of these comments or views will be attached to the performance report.
 - b. The public hearing may be held in conjunction with other public hearings required by this Citizen Participation Plan, however, the period for receiving comments relative to Performance Reports will be as described in paragraph 4.a. above.

5. Public Hearings - The County shall conduct no less than two public hearings per year to obtain citizen's views and to respond to proposals and questions, to be conducted, at a minimum, during two different stages of the program year. These hearings will address housing and community development needs, development of proposed activities, and review of program performance.
 - a. Notice of public hearings shall be published in a newspaper(s) of countywide publication, encouraging citizen participation. The notice will be published at least two weeks before the scheduled meeting date and subsequent notices may be published to maximize public awareness and attendance at the meetings.
 - b. All notices of public hearings shall include, at a minimum, the date, time and location of the hearing, a summary of the subject(s) to be covered at the hearing, with sufficient information to permit informed comment, and the name and phone number of the County contact person for questions and clarification. All notices will also include a statement that reasonable accommodations for persons with disabilities will be provided if requested in advance as stated in the notice.
 - c. All public hearings shall be conducted at times and locations which will encourage maximum public participation, and in particular are convenient to potential and actual beneficiaries. At a minimum, public hearings will be conducted during normal County business hours and be held at the County Building in Wailuku, Maui, Hawaii. Where practical, public hearings may be conducted after normal business hours and held at other public sites in the County. The location selected for each public hearing will be accessible to persons with disabilities.
 - d. Persons who may require special assistance to enable them to participate, or who request written material in alternate format, will be provided appropriate accommodations, where practical, to facilitate their understanding and participation in the hearing, with advance written notice to the CDBG Office of a minimum of eight (8) business days prior to the scheduled hearing date.
 - e. The County may use video-conferencing or other means of communication to facilitate public participation.
6. Meetings - Reasonable and timely access will be provided regarding local meetings, workshops, and similar informal gatherings. Notice of such meetings will be accomplished by direct invitation, media releases, or similar means to ensure that interested persons have an opportunity to participate. The specific form and timing of notification will be determined by the County in accordance with the purpose of the meeting.

7. Availability to Public - The CPP, Consolidated Plan, substantial amendments, and performance reports will be available to the public for review during normal working hours at the CDBG Office and Housing Division Office of the County of Maui. All documents will be made available, from the CDBG Office and Housing Division Office, upon request, in a form accessible to persons with disabilities.
8. Access to Records - The County will provide citizens, public agencies and other interested parties with reasonable and timely access to information and records relating to the County's Consolidated Plan, and the County's use of assistance under the programs covered by the consolidated submission during the preceding five years. Specific requests for such information must be submitted in writing to the CDBG Office.
9. Technical Assistance - The County will provide technical assistance, as deemed necessary by the County, to groups representative of persons of low- and moderate-income that request such assistance in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan. The level and type of assistance provided will be determined by the County on a case-by-case basis depending on the needs and capacity of the groups requesting assistance. The technical assistance provided will not include the provision of funds to the groups.
10. Complaints - The County will provide, at a minimum, a timely substantive written response to every written citizen complaint relative to the Consolidated Plan, amendments and performance reports within 15 working days, where practicable, after the County's receipt of the complaint.

The County of Maui shall follow its Citizen Participation Plan stated herein, however, the requirements for citizen participation do not restrict the responsibility or authority of the County for the development and execution of its Consolidated Plan.

HUD- CPD Letters

February 18, 2004 – Re: CDBG Program

**December 16, 2004 – Re: Annual Community
Assessment 2003**

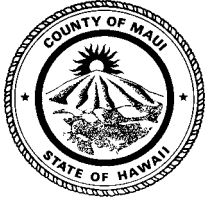
December 21, 2004 – Re: FY2005 Allocation

(Appendix G)

*** HUD Letters are included in the 2005
Final Annual Action Plan (AAP) of the
Consolidated Plan available at the
CDBG Office, Housing Division, and all
Maui County public libraries.**

CDBG Proposal Screening, Evaluation & Selection Policy & Procedure

(Appendix H)



OFFICE OF THE MAYOR

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

COUNTY OF MAUI
200 SOUTH HIGH STREET, WAILUKU, HAWAII 96793

ALAN M. ARAKAWA
Mayor
AGNES M. HAYASHI
Program Manager
TESSA N. TANAKA
Specialist

(808) 270-7213

Revised June 1, 2004

COUNTY OF MAUI CDBG PROGRAM PROJECT EVALUATION & RATING SYSTEM

Overview

The U.S. Department of Housing and Urban Development (HUD) provides grants to assist local governments in meeting their community development needs which will primarily benefit low and moderate income persons and families. The funds may also be used to aid in the prevention or elimination of slums or blight, or may include activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs.

Maui County applies for these funds under a program entitled the HUD-Assisted Small Cities Community Development Block Grant (CDBG) each year. The CDBG program is the Federal Government's primary program for promoting community revitalization throughout the country.

The CDBG Small Cities funds are allocated to the counties of Kauai, Hawaii and Maui on a formula basis. The formula, as established by HUD, is based on the County's population, the extent of poverty and the extent of housing overcrowding. However, HUD may reduce the County's allocated amount if the County is not utilizing the grant amount effectively and efficiently, and/or is found not in compliance with program requirements.

In that the County's performance directly affects the allocation of CDBG funds, great care will be taken by the CDBG Program Office to ensure that the projects selected by the County for its grant funding application to HUD increases its potential of receiving the maximum funding allocation for future grants.

The County of Maui's Project Evaluation & Rating System is designed to ensure those projects having the greatest need and most effectively addresses that need, and are consistent with the County's Consolidated Plan and HUD national objectives, are selected. This process further ensures that the evaluation and selection of the projects are conducted objectively, equitably and consistently based on a credible system within the parameters of HUD guidelines. This process follows federal procurement standards to accept, evaluate and select proposals for CDBG funding.

In order to be considered for evaluation for funding, the project must first meet certain minimum requirements as established by HUD and the County of Maui CDBG Office. These are identified as “Threshold Factors.” The threshold factors include: (1) application submission requirements, (2) application eligibility, (3) project eligibility and (4) HUD national objectives.

If all of the threshold factors are adequately met, the project will then proceed to be rated on the basis of “Priority Factors.” These priority factors include: (1) the National/County Consolidated Plan priorities, (2) project impact, (3) project viability, (4) project long term outlook, and (5) applicant’s capability and past performance in block grant management, execution, and ability to meet and comply with federal statutes.

Threshold Factors

A proposal must address and meet certain minimum requirements before the County CDBG Office will commence upon the rating of the project. Threshold factors relating to the completeness of the application, adequacy of information disclosure and eligibility requirements shall be screened utilizing the CDBG Application Threshold Screening Checklist. **If the proposal does not address or satisfy these threshold factors, the project will not be rated and considered for CDBG funding.**

The threshold requirements are:

1) Application Submission Requirements

- Timeliness
- Completeness of application
- Adequacy of information disclosure

The proposal application must be submitted no later than the deadline date/time specified in the proposal application packet. The application original (unbound) and five (5) copies (bound to secure all documents) shall be submitted. The application documents must be completely prepared with all necessary information as specified in the Application Instructions. Applications shall be date stamped upon receipt of the CDBG Office. Applications received after the date and time deadline, applications not accompanied with the appropriate number of copies, applications not in the format required and incomplete applications shall be rejected without exception.

2. Application Eligibility

The applicant must satisfy the eligibility requirement pursuant to 24 CFR 570.200 - 570.205, 570.207 and 570.209, as evidenced by the required documents submitted with the application.

3. Project Eligibility

The project must be eligible pursuant to 24 CFR 570.200 - 570.205.

4. National Objectives of the U.S. Department of Housing and Urban Development

Each project must be consistent with the primary objective and at least one of the following national objectives of HUD (24 CFR 570.208):

Primary Objective:

The primary national objective of the Community Development Block Grant program is the development of viable communities by providing decent housing, suitable living environments, and expanding economic opportunities principally for persons of low and moderate income.

National Objectives:

- Activities benefitting low and moderate income families or persons.
- Activities which aid in the prevention or elimination of slums or blight.
- Activities designed to meet other community development needs having a particular urgency.

The project must comply with 24 CFR 570.208 and 24 CFR 570.209 for Economic Development Projects.

Priority Factors

Upon satisfactorily meeting the threshold requirements, each proposal application will be evaluated utilizing a rating and point assignment process, as described in the CDBG Priority Factors Evaluation Scoring Guidelines, on the following elements:

<u>Project Evaluation Element</u>	<u>Maximum Points</u>	<u>Weight</u>
1. Consolidated Plan Priority Alignment	100	30%
2. Project Impact		25%
– Extent and seriousness of identified need	35	
– Target clientele, number of persons to benefit	30	
– Results to be achieved	25	
– Community considerations	10	
3. Project Viability/Readiness		20%
– Project completion timetable within 1 year; Effective/timely expenditure of CDBG funds	40	
– Sufficiency of resources and leveraging of CDBG funds	25	
– Additional actions needed; Environmental review requirements	20	
– Project budget	15	
4. Applicant Attributes		15%
– Project/program management capacity	35	
– Past performance/responsiveness	25	
– Compliance with federal statutes	20	
– Application quality	20	
5. Project Long Term Outlook		10%
– Business/operations plan; Soundness of approach	40	
– Long term fiscal support	30	
– Long term community need	30	
TOTAL		100%

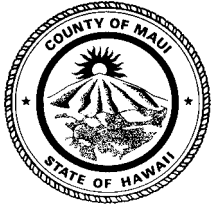
Final Selection

For each project, the County of Maui CDBG Office will compile the points for each of the priority factors and the projects will be ranked accordingly. The maximum point score is 100 points per evaluator, with a 500 total composite score . The final selection of projects shall include those projects receiving the highest score based on this process, relative to the grant amount projected to be available to the County for the program year.

Approval

CDBG will then recommend this selection of projects for the Mayor's review and approval, in its entirety, for inclusion in the proposed County Council resolution ("Authorizing The Filing of an Application With the Department of Housing and Urban Development, United States of America, For a Grant Under the Community Development Block Grant Program"), for adoption by the County Council.

Upon adoption of the Resolution by the County Council, the CDBG projects funding recommendation shall be proposed in the County's Annual Action Plan submission of the Consolidated Plan to HUD for approval and Congressional authorization and release. Should the CDBG projects funding recommendation not be approved by the Mayor and/or the Council, a new application process shall be initiated and is subject to the Process & Evaluation Rating System.



OFFICE OF THE MAYOR

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

COUNTY OF MAUI
200 SOUTH HIGH STREET, WAILUKU, HAWAII 96793

ALAN M. ARAKAWA
Mayor
AGNES M. HAYASHI
Program Manager
TESSA N. TANAKA
Specialist

Ph: (808) 270-7213
Fax: (808) 270-7213

Revised June 15, 2004

CDBG Application Threshold Screening Checklist

Purpose:

This checklist shall be utilized by the CDBG Program Office to perform and document the Threshold Factors screening, as explained in the CDBG Priority Evaluation & Rating System (Revised 6/1/04), for all applications filed with the CDBG Office.

Information required in the application proposal is specified in the Application Instructions (Revised 8/04) that was included in the Proposal Application Packet. All required information shall be provided to the CDBG Office at the time of application submission, by the application deadline.

All applications must meet minimum threshold requirements pursuant to the Community Development Block Grant Program Project Evaluation & Rating System **before** it shall be evaluated and considered for CDBG funding.

Any information marked with an "X" or checkmark on this Application Threshold Screening Checklist for the referenced project has been identified as incomplete or absent from the application as submitted to the CDBG Office by the Applicant. Pursuant to the Community Development Block Grant Program Project Evaluation & Rating System, applications lacking in completeness and/or adequacy in content and/or form, shall be rejected without exception.

If unmarked (left blank), no exceptions were noted.

NAME OF APPLICANT: _____

PROJECT NAME: _____

DATE & TIME OF APPLICATION SUBMISSION: _____
Date Time

DATE OF APPLICATION REVIEW: _____

FOR CDBG PROGRAM OFFICE USE ONLY

I. GENERAL INFORMATION

- ☐ A. Application date
- ☐ B. Grant request amount
- ☐ C. Project name
- ☐ D. Location/street address
- ☐ E. Tax map key
- ☐ F. Census tract

II. APPLICANT

- ☐ A. Name
- ☐ B. Address
- ☐ C. Authorized official
- ☐ D. Title
- ☐ E. Phone
- ☐ F. Contact person/project office
- ☐ G. Contact person's phone number
- ☐ H. Fax number

III. APPLICANT ELIGIBILITY

- ☐ A. Type of applicant (i.e., public, for-profit, private non-profit, CDBO)
- ☐ B. Assurance (Not applicable to public agencies)
 - ☐ 1. Current articles of incorporation and evidence of approval by State of Hawaii (only one copy required)
 - ☐ 2. Current adopted by-laws (only one copy required)
 - ☐ 3. Evidence of Section 501c(3) exemption (Not applicable to for-profit agencies.)
 - ☐ 4. Annual financial statements for most recent past two consecutive fiscal years. At least one is an audit prepared by an independent CPA.
 - ☐ a. Management letter
 - ☐ 5. Form 990 (Not applicable to for-profit agencies.)
 - ☐ 6. List of current board of directors and officers.
 - ☐ a. Directors' position titles
 - ☐ b. Directors' expiration dates of terms of office
 - ☐ c. Directors' occupations
 - ☐ 7. Other documents

Location of policy statement regarding conflict of interest

- ☐ a. Name of document
- ☐ b. Page number(s)
- ☐ c. The **entire** policy statement is highlighted

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IV. ELIGIBLE ACTIVITY AND NATIONAL OBJECTIVES

- ☐ A. Eligible activity
- ☐ B. National Objective

☐ V. COMMUNITY DEVELOPMENT NEED

VI. PROJECT DESCRIPTION

- ☐ A. Narrative
- ☐ B. Results/Number of Beneficiaries and Nature of Benefit
 - ☐ 1. Goals/objectives
 - ☐ 2. Results of activities in addressing need; nature of benefit
 - ☐ 3. How activities are related to problem/need
 - ☐ 4. Direct and indirect results
 - ☐ 5. Description of people benefitting from project
 - ☐ 6. Number of households/persons to benefit
 - ☐ 7. Female head-of-household beneficiaries
 - ☐ 8. Minority households
 - ☐ 9. Documentation submitted verifying statistics.

– ENVIRONMENTAL AND OTHER ISSUES

- ☐ A. Environment Impact
- ☐ B. Project Site Zoning
- ☐ C. Project Site
 - ☐ 1. Site control
 - ☐ 2. Property owned or leased
 - ☐ Lease period
 - ☐ Lease terms/conditions
- ☐ D. Displacement of Families or Businesses
- ☐ E. Special Management Area
- ☐ F. National Register of Historic Places
- ☐ G. Flood Plain (if applicable, with map or FIRM panel number and steps for compliance)

VIII. PROJECT FINANCING AND BUDGET

- A. Source of Funds
 - ☐ 1. CDBG funds
 - ☐ 2. County funds
 - ☐ 3. State funds

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- ___ 4. Private funds
- ___ 5. Donations
- ___ 6. Other
- ___ Total (mathematically correct)
- ___ 7. For in-kind contributions, explanation of how value is determined
- ___ B. Funds Requested (answers in all columns)
- ___ C. Project Budget
 - ___ 1. Line-item estimate of major elements of project/activity
 - ___ 2. Assumptions and explanation for determining project cost
- ___ D. Self-Sufficiency

IX. MANAGEMENT CAPACITY

- ___ A. CDBG assistance in the last three years (answers in all columns)
- ___ B. Federal, State, local government, or private financial assistance received in the past three years (answers in all columns)
- ___ C. Management ability
 - ___ 1. Mission
 - ___ 2. Management structure and staffing
 - ___ 3. Experience and ability in implementing/managing projects
 - ___ 4. Experience with federal/State awards or loan programs
 - ___ 5. Job descriptions of staff assigned to manage program
 - ___ 6. Third party involvement
 - ___ 7. Organizational chart
- ___ D. Accounting/record-keeping system
 - ___ 1. Description of accounting/record-keeping system
 - ___ 2. Compliance with applicable OMB circulars

X. COMPLIANCE WITH FEDERAL OVERLAY STATUTES

- ___ A. Compliance Required (all items checked Yes or No)
- ___ B. Areas of Concern

___ XI. SITE SELECTION STANDARDS

XII. PROJECT SCHEDULE

- ___ A. Form CD-1a
 - ___ 1. Name of Applicant
 - ___ 2. Project Name
 - ___ 3. Original Dated
 - ___ 4. Estimated Start Date of Project
 - ___ 4a. Estimated End Date of Project

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- ☐ 5. Estimated Start Date of CDBG Draw Down
- ☐ 5a. Estimated End Date of CDBG Draw Down
- ☒ 6. Quarters
- ☐ 7. Activity
- ☐ 8. Amount for Activity
- ☐ 9. Amount Spent in Each Quarter
- ☐ 10. Milestones
- ☐ 11. Column Totals
- ☐ 12. Cumulative Amount of CDBG Funds Draw Down

- ☐ B. Activities preceding those funded by CDBG (answers in all columns)

XIII. CERTIFICATION

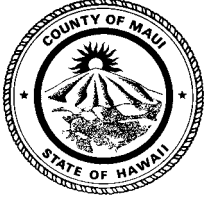
- ☐ A. Name of Applicant
- ☐ B. Name of Project
- ☐ C. Name and Title of Authorized Official
- ☐ D. Signature of Authorized Official
- ☐ E. Date

OTHER REQUIREMENTS

- ☐ A. CDBG Application Instructions Checklist
- ☐ B. Application original unbound and five (5) copies bound
(Only one copy is required of articles of incorporation, bylaws, and any management policies)

APPLICATION SATISFIES THRESHOLD REQUIREMENTS: ☐ Yes ☐ No

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OFFICE OF THE MAYOR

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

COUNTY OF MAUI
200 SOUTH HIGH STREET, WAILUKU, HAWAII 96793

ALAN M. ARAKAWA
Mayor
AGNES M. HAYASHI
Coordinator
TESSA N. TANAKA
Specialist

(808) 270-7213

Revised August 1, 2004

CDBG Priority Factors Evaluation Scoring Guidelines

Methodology:

The CDBG Program Office shall consult with the Department of Housing and Urban Development, Community Planning Division (HUD-CPD) and the Mayor to determine the appropriate and necessary funding level for the Program Administration and funding balance available for project proposals prior to the formalization of the CDBG projects funding recommendation. The funding levels shall be determined based on the most current HUD allocation estimate available at the time. In compliance with HUD regulations, 24 CFR 570, the Program Administration funding shall not exceed 20% of the HUD allocation estimated for the program year.

An Evaluation and Selection Panel shall be established to evaluate each eligible application (only those applications that have passed the threshold factors screening), rank, select and approve the projects to be recommended for CDBG funding to the Mayor. In the evaluation of the applications, each Panel member (evaluator) shall independently review and rate each eligible application and score the application in accordance with the Community Development Block Grant Program Project Evaluation & Rating System (Revised June 1, 2004) by utilizing the 2005 Application Rating Sheet.

After all applications are reviewed and rated, application scores from each evaluator shall be consolidated by the CDBG Office to determine total projects scores and ranking for each application. The CDBG Office shall also provide comparative analyses by evaluation element, total score and project ranking. The proposed CDBG funding recommendation shall consist of projects with the highest composite scores and shall include projects up to the most current HUD allocation estimate available at the time (less the Program Administration).

The Panel shall hold a meeting to discuss rating results and formally approve the CDBG projects funding recommendation, which shall include the projects and the amount to be funded for each project. Discussion of the meeting shall be documented in the minutes of the meeting. The Panel's recommendation shall be submitted to the Mayor for review and approval, in its entirety.

Evaluators:

The Evaluation and Selection Panel established shall consist of five (5) members and one (1) alternate. One of these members shall be the CDBG Program Manager. Other members and the alternate may include, but are not limited to: Department Directors/Deputy Directors, Mayor/MD Executive Assistants, and Council Members (or Council Committee Staff, if so designated by the Council). However, no member or the alternate of the Panel shall be on the Board of any applicant, be the Department Director or Deputy Director for which an application was submitted, or serve in any other capacity with an applicant which shall be construed to represent a potential conflict of interest. All members and the alternate of the Panel shall be selected and are subject to the approval of the Mayor.

Scoring:

Each application shall be scored independently by each member of the Evaluation and Selection Panel utilizing the 2005 Application Rating Sheet. For each application, the evaluator shall complete the entire 2005 Application Rating Sheet by providing a score for each evaluation element included in the rating sheet (with a maximum score of 100). Upon completion of the 2005 Application Rating Sheet, the score for each evaluation element shall be summarized (in ink) on the 2005 Application Rating Summary Sheet and a grand total score shall be computed. The evaluator shall date and initial the completed 2005 Application Rating Summary Sheet prepared for each application.

Selection:

After all applications are reviewed and rated independently by each panel member, the completed 2005 Application Rating Summary Sheets shall be submitted to the CDBG Office for compilation and consolidation to determine composite project score, and project ranking. The summary of results, which shall include comparative ranking of projects by total score, shall be completed within two weeks of the submission of all Application Rating Summary Sheets to CDBG. The summary of results shall be provided to each evaluator for review.

The Evaluation and Selection Panel members shall meet to discuss the compiled results and ranking of projects. In this meeting, evaluators may revise their scores to accommodate the discussion raised from the meeting. All discussion resulting in changed scores shall be documented in the meeting minutes. If any evaluation element score was adjusted by an evaluator as a result of the discussion during the meeting, the final composite score shall be recalculated and project ranking adjusted.

The Evaluation and Selection Panel members shall review the adjusted, final rating and ranking results, and formally approve the recommendation of projects. The Panel approved funding recommendation shall consist of all projects with the highest rating score (ranking) and shall be funded up to the estimated grant fund balance (less the authorized Program Administration).

Approval:

The Panel approved CDBG projects funding recommendation shall be submitted to the Mayor for review and approval, in its entirety. Upon the Mayor's approval, the final projects funding recommendation shall be included in the Resolution (Authorizing The Filing Of An Application With The Department of Housing And Urban Development, United States of America, For A Grant Under The Community Development Block Grant Program) to County Council for adoption.

Should the CDBG projects funding recommendation not be approved by the Mayor and/or the Council, a new application process shall be initiated and be subject to the Project and Evaluation Rating System.

2005 APPLICATION SUMMARY RATING SHEET

Project Name: _____ **Amount Requested:** _____

	<u>Points Allowed</u>	<u>Points Earned</u>	<u>TOTAL: Section</u>
1) Consolidated Plan Priority (30%)	100		_____ x 30% = _____
2) Project Impact (25%)	100		_____ x 25% = _____
Extent and seriousness of identified need	35	_____	
Target clientele, number of persons to benefit	30	_____	
Results to be achieved	25	_____	
Community considerations	10	_____	
3) Project Viability And Readiness (20%)	100		_____ x 20% = _____
Project completion timetable within 1 year; effective/timely expenditure of CDBG funds	40	_____	
Sufficiency and leveraging of resources	25	_____	
Additional actions needed; environmental review requirements	20	_____	
Project budget	15	_____	
4. Applicant Attributes (15%)	100		_____ x 15% = _____
Project/program management capacity	35	_____	
Past performance/responsiveness	25	_____	
Compliance with federal statutes	20	_____	
Application quality		20 _____	
5. Project Long-Term Outlook (10%)	100		_____ x 10% = _____
Business/operations plan; soundness of approach	40	_____	
Long-term fiscal support	30	_____	
Long-term community need	30	_____	

GRAND TOTAL SCORE _____

2005 APPLICATION RATING SHEETPoints
AllowedPoints
Earned**1. Consolidated Plan Priority (30%)**

The project proposal shall be examined in relation to the national and County goals and expected outcomes as presented in the County of Maui 2005-2009 Consolidated Plan (ConPlan). The ConPlan is a five-year plan that provides guidance and direction, serving as a strategic planning document that outlines the County's priority housing and community development needs, goals and expected outcomes, and provides a strategy of how the County intends to administer federal program funds to address these needs over the ConPlan's five-year period. The 2005-2009 ConPlan is effective for the period of July 1, 2005 through June 30, 2010.

The County's performance is measured by HUD on its accomplishment of its ConPlan objectives. As such, project proposals that are consistent with the County's ConPlan goals shall be rated accordingly.

Alignment with the Consolidated Plan

100

- 100 pts Maximum Impact. Project is consistent with the County of Maui 2005-2009 ConPlan. It supports a strategic goal, addresses the problem/need, is an activity identified in the ConPlan and fully satisfies an output goal and expected outcome as identified in the ConPlan.
- 75 pts Substantial Impact. Project is consistent with the County of Maui 2005-2009 ConPlan. It supports a strategic goal, addresses the problem/need, and is an activity identified in the ConPlan. It partially satisfies an output goal and expected outcome as identified in the ConPlan.
- 60 pts Moderate Impact. Project is consistent with the County of Maui 2005-2009 ConPlan. It supports a strategic goal, but is not an activity identified in the ConPlan. The proposed activity, however, shows strong probability of addressing the community development priority need.
- 25 pts Minimal Impact. Project is consistent with the County of Maui 2005-2009 ConPlan. It supports a strategic goal, addresses the problem/need, and is an activity identified in the ConPlan. However, the ConPlan output goal and expected outcome has already been fulfilled and/or the problem/need has been addressed.
- 0 pts No Impact. Project is inconsistent with the ConPlan (does not address any of the ConPlan goals and/or community development priority needs).

2. Project Impact (25%)

The impact of the project, as presented and described in the application, shall be assessed based on the extent and seriousness of the identified need, results to be achieved with the implementation of the project, the clientele that shall directly benefit from the project, and considerations of the community (in regards to neighborhood, community and/or government support).

Extent and seriousness of identified need

35

- 35 pts Maximum Impact. The applicant clearly and concisely describes the need as significant, serious and imminent for the community, and provides supporting documentation and statistics substantiating this need. The need has been identified as a High priority community development need pursuant to the 2005-2009 ConPlan (Table D, Priority Community Development Needs).
- 25 pts Substantial Impact. The applicant somewhat clearly identifies the significance of the need. The need has been identified as a High priority community development need pursuant to the 2005-2009 ConPlan (Table D, Priority Community Development Needs).
- 15 pts Moderate Impact. The need is described. The need has been identified as a Medium priority community development need pursuant to the 2005-2009 ConPlan (Table D, Priority Community Development Needs).
- 5 pts Minimal Impact. The need is described. The need has been identified as a Low priority community development need pursuant to the 2005-2009 ConPlan (Table D, Priority Community Development Needs).
- 0 pts No Impact. The need is not clearly described or is questionable. The need is not identified as a priority community development need pursuant to the 2005-2009 ConPlan.

	Points <u>Allowed</u>	Points <u>Earned</u>
<u>Target clientele, number of persons to benefit</u>	30	_____

This section will address the impact of the low/moderate income persons served. It shall measure the effectiveness of the project in serving the target clientele of the low/moderate income persons, as well as to determine the cost effectiveness of the project in its delivery of project results. The sum of these two components should not exceed the maximum score of 30.

Target Clientele: 15 _____

- 15 pts Maximum Impact - Direct benefit of 100% of project restricted to low/moderate income persons.
- 10 pts Moderate Impact - Direct benefit of less than 100% but greater than 75% of project restricted to low/moderate income persons, or area-wide benefit of 75% - 99% low/moderate income persons.
- 5 pts Minimum Impact - Direct benefit of less than 75% but greater than 51% of project restricted to low/moderate income persons, or area-wide benefit of 51% - 74% low/moderate income persons.

Number of persons to benefit: 15 _____

The per capita cost effectiveness of a proposed project is an important measurement for overall effectiveness. Consider the total cost of the proposed project (not just the CDBG funding request) and the total number of persons served (not just the income eligible beneficiaries) to measure per capita cost effectiveness.

- 15 pts Substantial Impact: Per capita cost of \$1 - \$10,000 per person
- 10 pts Moderate Impact: Per capita cost of \$10,001 - \$50,000 per person
- 5 pts Minimal Impact: Per capita cost of greater than \$50,000 per person

NOTE: The CDBG Office acknowledges that economic development proposals may have a lesser percentage of low and moderate income benefit. In these cases, less benefit will not necessarily preclude a project from receiving the maximum score.

		Points <u>Allowed</u>	Points <u>Earned</u>
<u>Results to be achieved</u>		25	_____
25 pts	The proposed project addresses the described need and resolves the problem completely, and other actions needed to support the project have been committed and are clearly stated in the proposal.		
15 pts	The proposed project would have a major impact on addressing the described need, but would not completely resolve the problem.		
10 pts	The proposed project would have some impact on addressing the described need, but not as much as that of other projects.		
5 pts	Only a small portion of the described need would be addressed.		
0 pts	The proposed project does not clearly address how the described need would be addressed or the project would be ineffective in resolving the described need.		

<u>Community Considerations</u>		10	_____
10 pts	There is substantive evidence that the project clearly has strong, broad, (favorable) support, either from the immediate neighborhood of the project, the community in which the project is located, or an applicable governmental agency and no opposition to the project.		
7 pts	The proposed project appears to have adequate (favorable) support, either from the immediate neighborhood of the project, the community in which the project is located, or an applicable governmental agency and little opposition to the project, but it is not well documented.		
5 pts	The proposed project may have some (favorable) support, either from the immediate neighborhood of the project, the community in which the project is located, or an applicable governmental agency, but may also have an equal amount of opposition to the project. Due to the lack of clear documentation, determination of community position is uncertain, however, it appears that due to the nature of the project, it is likely that the community will be neutral.		
3 pts	Due to the lack of clear documentation, determination of the community position uncertain. Further, due to the nature and sensitivity of the project, the community position cannot be assessed.		
0 pts	The proposed project has evidence of strong opposition to the project.		

3. Project Viability and Readiness (20%)

Project viability addresses the project's ability to be successfully and timely implemented. Consideration shall be given to proposals which demonstrate project readiness which have the greatest likelihood to expend CDBG funds within a one-year period and without factors which would cause undue delays. It is to the applicant's benefit that their project budget clearly demonstrates that CDBG funds will be encumbered and expended within the desired one-year time frame. Factors to be considered in this area include (a) the Project Schedule (completion timetable), (b) sufficiency of resources (including all non-CDBG, federal, state, county or private funding sources) and leveraging of CDBG funds, (c) project funding and budget, and (d) the additional actions that may be involved such as site selection factors and environmental considerations that affect the implementation progress of the project.

Completion Timetable. In order to satisfy HUD timeliness standards, CDBG projects are intended to be **completed within one year** of funding. Evaluate the Project Schedule to determine if the project schedule is reasonable (that the project can start by the schedule date and can be completed within the scheduled time) and that the CDBG funds to be utilized are drawn-down and expended in a timely and regular manner within the one-year time frame. Additionally, assess the use of CDBG funds in regards to its cost-effectiveness in relation to addressing the project objectives.

Project completion timetable within 1 year;
Effective/timely expenditure of CDBG funds

40

- | | |
|--------|---|
| 40 pts | <u>Maximum Pace</u> - The project schedule is comprehensive and includes evidence/clear documentation that the project is ready to start and be completed timely. Project milestones (activities) and other critical elements necessary to accomplish the project are identified in the schedule and assigned time periods for each activity appear reasonable. It is certain or highly probable that CDBG funds will be expended <u>within the first 12 months</u> of the project. The CDBG funds will be used in the most cost-effective manner. |
| 25 pts | <u>Substantial Pace</u> - The project schedule is comprehensive and includes evidence/clear documentation that the project is ready or nearly ready to start and be completed timely. Project milestones (activities) and other critical elements necessary to accomplish the project are identified in the schedule and assigned time periods for each activity appear reasonable. It is somewhat likely CDBG funds will be expended within the first 12 months of the project and very probable that it will be expended within the first 15 months. The CDBG funds will be used in the most cost-effective manner. |
| 10 pts | <u>Moderate Pace</u> - The project start date is somewhat uncertain, some activities critical to the project are absent from the schedule and/or some time periods do not appear reasonable. It is likely that the expenditure of CDBG funds will extend beyond the first 15 months of the project. Project costs appear to be accurate, but not well documented. The CDBG funds will be used in a cost-effective manner. |

Points
Allowed

Points
Earned

- 5 pts. Minimal Pace - The project start date has not been established and the project schedule is inadequately prepared with key information missing from the schedule and/or time periods are not reasonable. It is likely that the expenditure of CDBG funds will extend beyond the first 18 months of the project. The CDBG funds will be used in a somewhat cost-effective manner.
- 0 pts The project schedule is poorly prepared and time periods are unrealistic and not achievable. It is highly likely that the expenditure of CDBG funds will extend beyond the first 24 months of the project.

Sufficiency and Leveraging of Resources. The sufficiency of resources and leveraging element is intended to ensure that the proposed project can be successfully completed and that the total program funds are readily available and secured. The evaluation also considers and encourages the use of resources and funds over and above the CDBG funds applied for in the undertaking of the project.

Sufficiency and leveraging of resources

25

- 25 pts Funding needs are clearly identified to address the total project requirements. The applicant clearly documents the need for CDBG funds, and other sources of funds have been secured and firm written commitments have been obtained for the project.
- 15 pts Funding needs are identified that substantially addresses the total project requirements. The applicant appears to need CDBG funds to complete the project, and other sources of funds have been identified, but only partially secured with written tentative commitments received for the project.
- 8 pts Funding needs are identified, but incompletely addresses the total project requirements. CDBG funds may not be sufficient to complete the project; and other resources have been identified, but no written commitments have been received.
- 3 pts Funding needs are clearly identified to address the total project requirements. The applicant clearly documents the need for CDBG funds and the project is reliant solely on CDBG funds to finance the project.
- 0 pts Funding needs are identified, but incompletely addresses the total project requirements. CDBG funds would have little impact to complete the project and no other resources have not been identified or secured.

Additional actions may have a significant impact on the start up, progress and completion of the project. Matters that may have a critical impact on the progress of a project include, but are not limited to, environmental considerations, site control, land use designation, plans and project design. These matters shall be considered together, as a whole, to evaluate the impact on the project.

Federal environmental review requirements must be satisfied for all projects selected for funding. Consequently, information relating to environmental concerns at the selection stage can have a significant effect on the proposal. The extent to which the applicant has considered and acted upon potential environmental concerns are important. Some examples are: relocation of activities from a flood plain, the effect of increased traffic in a neighborhood resulting from a funded activity, historic sites, hazardous material, etc. Environmental, site control and other related matters should be thoroughly addressed in the application.

Additional actions needed: Environmental requirements

20

- | | |
|--------|--|
| 20 pts | No further action is needed. Federal environmental review requirements have been completed and adequately addressed and there are no environmental problems. Also, there are minor or no problems with site selection, land use designation, plans, project design, or any other issues. |
| 12 pts | Some additional action and/or problems have been identified with federal environmental review requirements. Potential issues (that appear moderate in the degree of significance) relating to site selection, land use designation, plans project designs or other issues may exist; however, arrangements are in progress to address these concerns and they appear to be fully resolvable with minimal adverse effects on the project's timely implementation. |
| 5 pts | Some additional action and/or problems have been specifically identified, or may pose a potential concern in regards to federal environmental review requirements, site selection, land use designation, plans project designs or other issues. However, although no arrangements have been made, the problems appear to be fully resolvable, but may potentially have an adverse effect on the project's timely implementation. |
| 0 pts | Extensive additional action and/or problems have been identified or pose a potential significant concern in regards to federal environmental review requirements, site selection, land use designation, plans project designs or other issues. It appears that the applicant is unsure as to how to address the issues and/or the problems do not appear to be fully resolvable without negatively impacting the project's timely implementation. |

Points
Allowed

Points
Earned

Project Budget. The project budget element evaluates the reasonableness of the project's cost estimates, assumptions used in determining the cost estimates, attention to detail and the mathematical accuracy of the project budget schedule.

Project Budget

15

- | | |
|--------|---|
| 15 pts | Project costs are completely and clearly documented, project activities are itemized in detail and appear reasonable (assumptions adequately support cost estimates). The project budget schedule is mathematically accurate. |
| 8 pts | Project activity costs are itemized and appear to be reasonable, but the costs and assumptions are not clear or well documented. The project budget schedule is mathematically accurate, but does not appear complete. |
| 4 pts | Project costs appear to be questionable, assumptions are unclear, not well documented and/or incompletely addresses project activities. |
| 0 pts | Project costs appear unreasonable, assumptions are unclear and poorly documented. The project budget schedule is mathematically incorrect. |

4. Applicant Attributes (15%)

The applicant evaluation element is intended to ascertain that the applicant has the necessary qualifications and expertise to effectively and successfully carry out the project. Additionally, as a subrecipient, the applicant must have the managerial and technical capacity to be able to administer the project in compliance with the CDBG Program rules and regulations. Applicants who have received CDBG funds in the past will be evaluated on the basis of their past performance. If the applicant has not received a Block Grant in the past, it will be rated on related information included in its application and its responsiveness to the CDBG Program Office in regards to information requests relating to the current application process.

Project/program management capacity

35

- | | |
|-----------|--|
| 35-30 pts | The Applicant clearly documents or shows evidence of the necessary competencies, skill set and capacity to successfully manage the project. The Applicant also clearly understands its responsibility for compliance to using CDBG funds to benefit low and moderate beneficiaries. The Applicant has clearly described the process and controls the project will utilize to ensure compliance. The Applicant has the ability and capacity to implement this process and the related controls to document low and moderate compliance. |
| 25-20 pts | The Applicant appears to have most of the necessary competencies, skill set and capacity to successfully manage the project, but it is not well documented. The Applicant also appears to understand its responsibility for compliance to using CDBG funds to benefit low and moderate beneficiaries. The Applicant has not clearly described the process and controls the project will utilize to ensure compliance. There is some uncertainty whether the Applicant has the ability and capacity to document low and moderate compliance. |
| 10-5 pts | The Applicant appears to have some of the necessary competencies, skill set and capacity to successfully manage the project (documentation may be unclear). The Applicant also appears to not fully understand its responsibility for compliance to using CDBG funds to benefit low and moderate beneficiaries. The Applicant did not describe the process and controls the project will utilize to ensure compliance. The Applicant does not appear to have the ability and capacity to document low and moderate compliance. |
| 0 pts | The Applicant appears to have a minimal or none of the necessary competencies, skill set, and capacity to successfully manage the project (documentation may be unclear). The Applicant also appears to not fully understand its responsibility for compliance to using CDBG funds to benefit low and moderate beneficiaries. The Applicant did not describe the process and controls the project will utilize to ensure compliance. The Applicant does not appear to have the ability and capacity to document low and moderate compliance. There does not appear to be a means to obtain documentation of the low to moderate benefit. |

		Points <u>Allowed</u>	Points <u>Earned</u>
<u>Past Performance/Responsiveness</u>		25	_____
25 pts	This Applicant shows clear evidence of the necessary professional experience and qualifications to ensure the successful administration and completion of the project. The Applicant has extensive past experience with federal funded projects, and project management and its timely implementation. This Applicant has had no problems substantiating low to moderate income compliance for past projects (if applicable). This Applicant has been timely, complete and accurate with CDBG reporting requirements, and/or responsive with other requests for information by the County (if applicable).		
20-15 pts	This Applicant appears to have most of the necessary professional experience and qualifications to ensure the successful administration and completion of the project, but it is not well documented. The Applicant has some past experience with federal funded projects. The Applicant had some problems in implementing past projects timely, but the problems were fully resolved. This Applicant has had minor problems substantiating low to moderate income compliance for past projects (if applicable). This Applicant has had some minor problems with the timeliness, completeness and/or accuracy of CDBG reporting requirements, and/or other requests for information by the County (if applicable).		
10-5 pts	This Applicant appears to have some related professional experience and qualifications in the administration and completion of the project. The Applicant has minimal past experience with federal funded projects. The Applicant had moderate amount of problems in implementing past projects timely. This Applicant has had moderate problems substantiating low to moderate income compliance for past projects (if applicable). This Applicant has had moderate problems with the timeliness, completeness and/or accuracy of CDBG reporting requirements, and/or other requests for information by the County (if applicable).		
0 pts	This Applicant appears to have minimal or no related professional experience and qualifications in the administration and completion of the project. The Applicant has minimal or no past experience with federal funded projects. The Applicant encountered extensive problems in implementing past projects timely. This Applicant failed to substantiate the low to moderate income compliance for past projects (if applicable). The Applicant failed to provide timely, complete and/or accurate reports and/or has not been responsive to other requests for information made by the County (if applicable).		

		Points Allowed	Points Earned
<u>Compliance With Federal Statutes/OMB Circulars</u>		20	_____
20 pts	The Applicant appears knowledgeable and fully aware of potential applicable overlay statutes and OMB Circulars, and does not foresee or anticipate any problems with compliance.		
10 pts	The Applicant is somewhat aware of applicable overlay statutes and OMB Circulars, and no or minor problems are anticipated with compliance.		
5 pts	The Applicant is somewhat aware of applicable overlay statutes and OMB Circulars, and some problems are anticipated with respect to compliance.		
0 pts	The Applicant does not appear to understand the applicable overlay statutes and OMB Circulars, and is anticipated to have extensive problems with respect to addressing compliance.		

<u>Quality of Application</u>		20	_____
20-15 pts	The application is clear, concise, well written, and attentive to detail, with appropriate statistical information and supporting documentation provided to thoroughly support any conclusions provided.		
10-5 pts	The application is adequately written, but statistics, observations and/or conclusions are not well documented or clear, and minor internal inconsistencies were noted.		
0 pts	The application is poorly written, statistics, observations and conclusions are not documented, and apparent and substantive internal inconsistencies were noted.		

Points
Allowed

Points
Earned

5. Project Long-Term Outlook (10%)

The project long-term outlook considers the impact of the project on the community and its target clientele beyond its implementation (5 - 10 years after project implementation). It addresses the direct benefits provided beyond the project's completion and implementation, the longevity of these benefits/results, the ability to sustain the success of the project after implementation, and the long-term need for these benefits for the community. This evaluation element considers the soundness of the project's business/operation plan, long term fiscal support and long term community need.

Business/Operations Plan

40

- | | |
|--------|--|
| 40 pts | The proposal fully and thoroughly identifies the major critical issues and factors to implement the project and maintain the project objectives over the long term. The proposal addresses how these issues will be resolved to sustain the project results and ensure continued success after the implementation of the project. The approach is sound and reflects a clear understanding of the issues involved and how they will be resolved. |
| 25 pts | The proposal appears to identify most of the major critical issues and factors to implement the project and maintain the project objectives over the long term. The proposal somewhat addresses how some of these issues will be resolved to sustain the project results and ensure continued success after the implementation of the project. |
| 10 pts | The proposal appears to identify some of the major critical issues and factors to implement the project and maintain the project objectives over the long term, but does not address how these issues will be resolved to sustain the project results and ensure continued success after the implementation of the project. |
| 0 pts | The proposal does not address major issues to implement the project and maintain the project objectives over the long term, nor how these issues will be resolved to sustain the project results and ensure continued success after the implementation of the project. |

		<u>Points Allowed</u>	<u>Points Earned</u>
<u>Long-term Fiscal Support</u>		30	_____
30 pts	Applicant appears to have sufficient long-term financial resources necessary to ensure the operating viability of the facility/project.		
20 pts	Applicant appears to have a moderate amount of the long-term financial resources necessary to ensure the operating viability of the facility/project.		
10 pts	Applicant appears to have a slight amount of the long-term financial resources necessary to ensure the operating viability of the facility/project, but have formalized strategies and plans to secure financial resources to ensure the operating viability of the facility/project.		
0 pts	Applicant has none of the long-term financial resources necessary to ensure the operating viability of the facility/project.		
<u>Long-term Community Need</u>		30	_____
30 pts	Community need for the facility/project is projected to significantly expand and target clientele served will increase.		
20 pts	Community need for the facility/project and target clientele served is projected to increase slightly.		
10 pts	Community need for the facility/project and target clientele served is projected to remain constant.		
5 pts	Community need for the facility/project will diminish within ten years after project implementation.		
0 pts	Community need for the facility/project is short term and will diminish within 5 years after project implementation.		

Public Notices:

February 16, 2005, *The Maui News* (CDBG and HOME)

January 28, 2005, *The Maui News* (CDBG)

January 27, 2005, *The Maui News* (HOME)

August 15 & 29, 2004, *The Maui News* (CDBG)

August 19, 2004, Molokai's *The Dispatch* (CDBG)

August 15, 2004, *Lanai Times* (CDBG)

(Appendix I)

*** Public Notices are included in the 2005 Final Annual Action Plan (AAP) of the Consolidated Plan available at the CDBG Office, Housing Division, and all Maui County public libraries.**

Council Resolution

(Appendix J)

*** Council Resolution is included in the 2005 Final Annual Action Plan (AAP) of the Consolidated Plan available at the CDBG Office, Housing Division, and all Maui County public libraries.**

Summary of Citizen Comments

(Appendix K)

**MINUTES OF PUBLIC HEARING
DRAFT ANNUAL ACTION PLAN FOR PROGRAM YEAR 2005**

February 11, 2005

Civil Defense Conference Room, County Building

11:30 a.m.

Attendance:

CDBG: Agnes M. Hayashi, CDBG Program Manager and AAP Lead
 Tessa Tanaka, CDBG Specialist
 Hannah Chu, CDBG Clerk

Dept. of Housing & Human Concerns:
 Wayde Oshiro, HOME Specialist
 Blossom Pagdilao, HOME Assistant

Others: See Attendance Sheet (Attached)

Meeting Discussion:

I. Call to Order

The CDBG Program Manager and AAP Lead, Agnes Hayashi, called the public hearing to order at 11:30 a.m. Ms. Hayashi asked all attendees to complete the sign-in sheet and that an agenda for the meeting is available.

II. Introduction & Background Information

Ms. Hayashi introduced the staffs of the CDBG and HOME Programs.

Ms. Hayashi explained that the purpose of the public hearing is to provide a forum to present the CDBG and HOME proposed projects that is included in the draft 2005 Annual Action Plan and to receive comments from interested persons regarding the information that is contained in the Plan. Ms. Hayashi announced that the purpose of the meeting was also included in the public notice that was published in the Maui News on January 27, 2004 and January 28, 2004. Ms. Hayashi also announced that the draft 2005 annual action plan is now on line at www.co.maui.hi.us/mayor/community through the efforts of CDBG staff Hannah Chu.

Ms. Hayashi further explained that the objective of the Annual Action Plan specifies the direction and actions that the County plans to undertake to meet the requirements of HUD and goals of the County's 2005-2009 Consolidated Plan. Ms. Hayashi also explained that the County's Action Plan was prepared in accordance to 24 CFR (Code of Federal Regulations) 91.220.

Ms. Hayashi noted that the draft Annual Action Plan has been available for public

viewing since February 4, 2005 and that written comments are being accepted at both the Housing Division office in Kahului as well as the CDBG office until March 7, 2005 at 9:00 a.m. Copies are also available on line and hard copies are also provided at all eight County public libraries.

III. Proposed CDBG Program Projects

Ms. Hayashi indicated that a hand-out, which was distributed at the onset of the meeting, lists all of the proposed CDBG and HOME program projects. She further noted that the County of Maui anticipates receiving an allocation of \$2,293,143 in CDBG funds directly from HUD. Ms. Hayashi also indicated that the projects recommended for CDBG funding address our community's basic priority needs as identified in the Consolidated Plan. They are geographically disbursed throughout our County on Molokai, Lanai and Maui. And the projects are estimated to benefit and serve over 30,000 low- and moderate-income persons of our community. Ms. Hayashi indicated that many of the projects also provide services to the rest of our community. These projects address critical priority needs that were identified by our own community through the 2005-2009 Consolidated Plan Needs Assessment which was an extended citizen participation and outreach process.

Ms Hayashi also indicated that as part of their requirement to assist the County in initiating their approved projects and to ensure timely project completion, the County CDBG Program Office may exercise its authority to fund projects through 'Pre-Award.' This will allow subrecipients, at their own risk, to expend funds being proposed for CDBG funding prior to the actual approval from HUD. Prior to this however, the CDBG office must grant approval and a written agreement must be executed. Should more information be needed, Ms. Hayashi would be glad to discuss this further with interested subrecipients.

The last pending item for this Annual Action Plan would be full County Council approval which is scheduled for February 18th at 9:00 a.m. in Council Chambers. Upon receiving full Council approval, CDBG will be filing this plan with HUD at the end of March.

IV. HOME Program

Mr. Oshiro indicated a hand-out which was distributed at the onset of the meeting lists the proposed HOME projects for funding which are included in the draft Annual Action Plan. The County of Maui anticipates receiving \$984,554 in HOME funds that is from HUD through the State.

V. Public Testimony & Comments

Ms. Hayashi opened the floor to the public for any comments. No comments were provided regarding the HOME Program. The following comments received were provided on behalf of the CDBG Program:

- Ms. Punahele Alcon, Employee of Molokai General Hospital and community

member testified in favor of the of the proposed CDBG project regarding the Molokai General Hospital Phase II Redevelopment Project.

- Ms. Robyne Nishida-Nakao, Employee of Hale Mahaolu and community member spoke in favor of the proposed CDBG project regarding the Hale Mahaolu Ehiku Senior Center Project.

Ms. Nishida-Nakao asked Ms. Hayashi on the potential of the County allowing Pre-Award. Ms. Hayashi provided a brief overview, noting that Pre-Award must be in the Annual Action Plan and it must be announced publicly. Ms. Hayashi announced that the CDBG office will be publishing another Public Notice for the Annual Action Plan which will include language about Pre-Award. This notice will be published in the Maui News at the latest on Sunday, February 20, 2005. [Actual publication date was Wednesday, February 16, 2005 in the Maui News.]

Ms. Hayashi reiterated that “In Pre Award, the CDBG office (with the Mayor’s approval and County Council’s approval of the project) can authorize an agency or organization to start their project with the use of either their funds or County funds prior to the award from HUD. However, there is risk and that risk is if the County receives less CDBG allocation than what is currently committed (\$2,293,143), then that agency or organization would be adjusted to receive less CDBG allocation. That agency or organization or the County would have to cover that funding shortfall.

Ms. Hayashi suggested to Ms. Nishida-Nakao that if her organization (Hale Mahaolu) would like to pursue the Pre Award, that a letter of interest be submitted to the County CDBG Office. Upon review and approval, terms appropriate and acceptable to both the County of Maui and the organization would be determined and included in an agreement. As this was the first time that the County of Maui would be pursuing this a separate meeting with the subrecipient, and further consultation with the County Corporation Counsel as well as HUD would be necessary.

Ms. Nishida-Nakao indicated they had expressed a desire in their letter to the CDBG office to use Pre Award. Ms. Nishida-Nakao also indicated that Hale Mahaolu would be willing to expend their own funds (instead of the County’s) for Pre-Award purposes. Ms. Hayashi recalled the letter and indicated she will need to review the letter and a separate meeting should be scheduled to determine acceptable terms.

VI. Adjournment

Having no other comments, the CDBG Coordinator adjourned the Public Hearing at 11:50 a.m.

**SUMMARY OF
PUBLIC COMMENTS RECEIVED**

The required minimum 30-day public comment period for the draft 2005 Annual Action Plan was held during February 4, 2005 to March 7, 2005.

No written comments were received by the County during this period. However, public comments were received during the public hearing that was held on February 11, 2005. Comments provided were regarding the CDBG projects and are documented in the public hearing minutes. No public comments were provided regarding the HOME program.

*** Additional information in this section is included in the 2005 Final Annual Action Plan (AAP) of the Consolidated Plan available at the CDBG Office, Housing Division, and all Maui County public libraries.**

County Population Characteristics

Low Income and Minority Concentration Area Maps

(Appendix L)

*** County Population Characteristics and the Low Income and Minority Concentration Area Maps are included in the 2005 Final Annual Action Plan (AAP) of the Consolidated Plan available at the CDBG Office, Housing Division, and all Maui County public libraries.**